# GRAND OAKS COMMUNITY DEVELOPMENT DISTRICT

# APRIL 26, 2024

# AGENDA PACKAGE

CALL IN INFORMATION: +1 646-838-1601 ID: 69966699#



210 N. UNIVERSITY DRIVE, SUITE 702 CORAL SPRINGS, FLORIDA 33071

# Grand Oaks Community Development District

**Board of Supervisors** Keith Hyatt, Chairperson Dennis Smith, Vice Chairperson Marc Harris, Assistant Secretary Linda Cruz, Assistant Secretary District Staff Bob Koncar, District Manager Jonathan Johnson, District Counsel William E. Schaefer II, P.E., District Engineer

# **Meeting Agenda**

Friday, April 26, 2024 at 1:30 p.m.

Audience Participation Call in Number 1-646-838-1601 Access ID: 69966699#

All cellular phones and pagers must be turned off during the meeting. Please let us know at least 24 hours in advance if you are planning to call into the meeting.

1. Call to Order/Roll Call

Budget Workshop – 1:30 p.m.

- Discussion of the Preliminary FY 2025 Budget
- Regular Meeting 2:00 p.m.
- 2. District Follow-ups
- **3.** Public Comments (Each individual has the opportunity to comment on any items other than the budget during this portion of public comments and is limited to three (3) minutes for such comment. Once the public comments period of the meeting has ended, no further public comments will be accepted.)
- 4. New Business
- 5. Action Items
- 6. Consent Agenda
  - A. Approval of Minutes of the March 22, 2024 Meeting
  - B. Consideration of Operations and Maintenance Expenditures March 2024
  - C. Acceptance of the Financials and Approval of the Check Register for March 2024
  - D. Adoption of Resolution 2024-2 Amending the General Fund Budget for FY2024
- 7. Manager's Report
  - A. Memo from District Manager Recommendations for Vendor Services
  - **B.** Security Proposals
    - i. Pryme Security

Grand Oaks CDD April 26, 2024 Agenda Page Two

- ii. Proteus Protective Services
- iii. Fast Guard Security Servie
- C. Informational only: Quarterly Website Compliance Report
- D. Informational: Number of Registered Voters in the District 629
- 8. Attorney's Report
- 9. Engineer's Report
- **10. Additional Items**
- 11. Supervisors' Requests or Comments
- 12. Adjournment

\*Next regular meeting scheduled for May 23, 2024 at 2:00 p.m.

District Office: 12574 Flagler Center Boulevard, Suite 101 Jacksonville, FL 32258 Meeting Location: Grand Oaks Amenity Center 1055 Turnbull Creek Road St. Augustine, FL. 32092

# **BUDGET WORKSHOP**



**Community Development District** 

# Annual Operating and Debt Service Budget

# Fiscal Year 2025

Preliminary Budget

Prepared by:



# **Grand Oaks**

Community Development District

# **Budget Overview**

Fiscal Year 2025

# General Fund

# Summary of Revenues, Expenditures and Changes in Fund Balances

		DOPTED	A	CTUAL	PR	OJECTED		TOTAL			ANNUAL
		BUDGET		THRU		March-		OJECTED	.,		BUDGET
ACCOUNT DESCRIPTION		FY 2024		2/29/24	1	0/1/2024		FY 2024	Budget		FY 2025
REVENUES											
Interest - Investments	\$	-	\$	20	\$	-	\$	20	0%	\$	-
Operations & Maintenance Assmts - On Roll		536,577		478,721		57,856		536,577	0%		554,490
Developer Contributions		524,443		207,888		316,555		524,443	0%		611,938
Other Miscellaneous Revenues		-		1,395		-		1,395	0%		-
TOTAL REVENUES	\$	1,061,020	\$	688,024	\$	374,411	\$	1,062,435		\$	1,166,428
EXPENDITURES											
Financial and Administrative											
Supervisor Fees	\$	12,000	\$	400	\$	6,000	\$	6,400	-47%	\$	12,000
Onsite Staff		195,000		58,007		136,993		195,000	0%		195,000
District Management		54,075		22,138		31,937		54,075	0%		55,697
Accounting Services		9,270		3,795		5,475		9,270	0%		9,548
Dissemination Agent/Reporting		9,000		3,500		5,500		9,000	0%		9,270
Website Admin Services		1,500		588		912		1,500	0%		1,545
District Engineer		5,000		11,498		16,295		27,793	456%		13,200
District Counsel		12,000		16,525		23,420		39,945	233%		20,000
Trustees Fees		11,000		8,081		2,919		11,000	0%		9,500
Auditing Services		5,000		-		5,000		5,000	0%		6,600
Postage, Phone, Faxes, Copies		300		1,147		-		1,147	282%		1,200
Legal Advertising		2,000		1,873		127		2,000	0%		2,200
Bank Fees		150		-		150		150	0%		150
Dues, Licenses & Fees		175		175		-		175	0%		175
Onsite Office Supplies		250		338		-		338	35%		600
Website ADA Compliance		4,000		1,553		2,447		4,000	0%		4,200
Total Financial and Administrative	\$	320,720	\$	129,618	\$	237,175	\$	366,793		\$	340,885
Insurance											
Public Officials Insurance		2,800		2,788		-		2,788	0%		3,500
Property & Casualty Insurance		22,000		56,931		-		56,931	159%		58,000
Deductible		-		_		-		-	0%		25,000
Total Insurance	\$	24,800	\$	59,719	\$	-	\$	59,719		\$	86,500
14:14. Comisso											
Utility Services	¢	160,000	¢	24 400	\$	65 510	\$	100,000	-38%	\$	110 000
Electric Utility Services Water/Waste	\$	9,000	\$	34,490 2,468	Φ	65,510 3,498	Φ	5,966	-38% -34%	Φ	110,000 12,000
Gas		-		2, <del>4</del> 00 -		- 0,430		- 0,300	-34 %		2,000
Total Utility Services	\$	169,000	\$	36,958	\$	69,008	\$	105,966		\$	124,000

# Summary of Revenues, Expenditures and Changes in Fund Balances

			A			OJECTED March-		TOTAL	% +//-)		ANNUAL SUDGET
ACCOUNT DESCRIPTION		FY 2024		2/29/24		0/1/2024		FY 2024	Budget		FY 2025
Amenity											
Janitorial - Contract		-		-		-		-	0%		11,820
Janitorial - Supplies/Other		-		-		-		-	0%		1,500
Garbage Dumpster - Rental/Collection		-		-		-		-	0%		1,800
Dog Waste Station Service and Supplies		-		-		-		-	0%		650
Sidewalk, Pavement, Signage R&M		5,000		-		5,000		5,000	0%		5,000
Pool Treatments & Other R&M Security Monitoring Services		24,500		11,080		13,420		24,500	0% 0%		27,000 50,000
Miscellaneous Maintenance		5,000		-		5,000		5,000	0%		5,000
Special Events		-		_		-		-	0%		7,000
Holiday Decorations		-				_		_	0%		2,000
Recreation / Park Facility Maintenance		35,000		12,399		17,572		29,971	-14%		15,000
Recreation Equipment Maintenance		5,000		14,615		3,385		18,000	260%		22,000
Total Amenity	\$	74,500	\$	<b>38,094</b>	\$	44,377	\$	<b>82,471</b>	20070	\$	148,770
	Ψ	74,000	Ψ	30,034	Ψ	,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,	Ψ	02,477		Ψ	140,110
Landscape and Pond Maintenace											
Landscape Maintenance - Contract	\$	340,000	\$	96,242	\$	243,758	\$	340,000	0%	\$	229,008
Landscaping - Mulch		-		-		-		-	0%		40,000
Landscaping - Annuals		-		-		-		-	0%		14,265
Landscaping - Plant Replacement Program		10,000		12,348		2,652		15,000	50%		18,000
Irrigation Maintenance		8,500		5,649		2,851		8,500	0%		10,000
Pond Maintenance		38,000		5,400		9,600		15,000	-61%		16,000
R&M - General		2,500		1,141		1,359		2,500	0%		5,000
R&M - Hardscape Cleaning		14,000		-		14,000		14,000	0%		14,000
Miscellaneous Maintenance		14,000		38,368		-		38,368	174%		70,000
Total Landscape and Pond Maintenance	\$	427,000	\$	159,148	\$	274,220	\$	433,368		\$	416,273
Reserves											
Reserves		45,000		-		45,000		45,000	0%		50,000
Total Reserve	\$	45,000	\$	-	\$	45,000	\$	45,000	070	\$	50,000
	<u> </u>	40,000	Ŷ		Ψ	10,000	Ψ	10,000		Ψ	00,000
TOTAL EXPENDITURES	\$	1,061,020	\$	423,537	\$	669,780	\$	1,093,317		\$	1,166,428
Excess (deficiency) of revenues	\$	-	\$	264,487	\$	(295,369)	\$	(30,882)		\$	-
Net change in fund balance	\$	-	\$	264,487	\$	(295,369)	\$	(30,882)		\$	-
FUND BALANCE, BEGINNING	\$	(47,768)	\$	(47,768)	\$	216,719	\$	(47,768)		\$	(78,650)
FUND BALANCE, ENDING	\$	(47,768)	\$	216,719	\$	(78,650)	\$	(78,650)		\$	(78,650)

# **REGULAR MEETING**

# **Sixth Order of Business**

# **6**A

### MINUTES OF MEETING GRAND OAKS COMMUNITY DEVELOPMENT DISTRICT

The meeting of the Board of Supervisors of the Grand Oaks Community Development District was held on Friday, March 22, 2024 at 2:00 p.m. at the Grand Oaks Amenity Center, 1055 Turnbull Creek Road, St. Augustine, Florida.

Present and constituting a quorum were:

Keith Hyatt	Chairperson
Marc Harris	Assistant Secretary
Linda Cruz	Assistant Secretary

Also present were:

Bob Koncar	District Manager
Rebekah Scroggins	Property Manager
Tabia Blackwelder	
Residents	

The following is a summary of the discussions and actions taken.

# FIRST ORDER OF BUSINESS Call to Order/Roll Call

Mr. Koncar called the meeting to order, and a quorum was established.

#### SECOND ORDER OF BUSINESS

**District Follow-ups** 

There being none, the next order of business followed.

#### **THIRD ORDER OF BUSINESS**

**Public Comments** 

The following was noted:

- Concerns over drainage issues in the community.
- Questions concerning access to the fire pit.
- Questions concerning several payments in the agenda package.
- Several questions concerning the fiscal year 2025 budget.
- Several questions concerning the proposed events in the agenda package.
- There were several questions on pending litigation.
- There was a resident question on a permit transfer for the drainage area near Garden Court.
- There was a comment concerning the ongoing vandalism in the community.
- There was a request for more tables and chairs near the pickelball courts.
- There was a comment concerning the lack of grass at the entrance to the Groves and the fact that there is too much mulch being placed in certain areas near the trees.

# FOURTH ORDER OF BUSINESS

## New Business

There being none, the next order of business followed.

## FIFTH ORDER OF BUSINESS Action Items

On MOTION by Mr. Harris seconded by Mr. Hyatt, with all in favor, authorizing the Chairman to work with the District Manager and District Engineer to complete the contract with Lark Contracting for the drainage issue behind Garden Court was approved. 3-0

# Tab 2 – Spring Event or Back To School Event

On MOTION by Mr. Hyatt seconded by Mr. Harris, with all in favor, the events as set forth in Tab 2, subject to funding being available was approved. 3-0

# SIXTH ORDER OF BUSINESS

**Consent Agenda** 

- A. Approval of Minutes of the February 22, 2024 Meeting
- **B.** Consideration of Operations and Maintenance Expenditures February 2024
- C. Acceptance of the Financials and Approval of the Check Register for February 2024

On MOTION by Mr. Hyatt seconded by Mr. Harris, with all in favor, the Consent Agenda was approved. 3-0

## SEVENTH ORDER OF BUSINESS

Manager's Report

Nothing to report.

A. Attorney's Report

There being no report, the next item followed.

**B.** Engineer's Report

There being none, the next order of business followed.

C. Additional Items
None
D. Supervisors' Requests and Comments
None.
E. Adjournment
There being no further business,

On MOTION by Mr. Hyatt seconded by Mr. Harris, with all in favor, the meeting was adjourned. 3-0

Bob Koncar District Manager Keith Hyatt Chairperson

# **6B.**

# **GRAND OAKS CDD**

# Summary of Operations and Maintenance Invoices

Vendor	Invoice/Account Number	Amount	Vendor Total	Comments/Description
Monthly Contract				
ARSENAULT CERTIFIED POOL CONSULTANT	GOCDD224	\$2,166.25		POOL SERVICE - MARCH 2024
ARSENAULT CERTIFIED POOL CONSULTANT	GOCDD324	\$1,926.25		POOL SERVICE - APRIL 2024
DOODYCALLS OF JACKSONVILLE	JAC-0114926	\$65.00		PET WASTE STATIONS - FEBRUARY 2024
INFRAMARK LLC	104220	\$17,935.92		DISTRICT INVOICE OCTOBER 2023
INFRAMARK LLC	111473	\$17,090.81		DISTRICT INVOICE MARCH 2024
INFRAMARK LLC	112635	\$438.32	\$35,465.05	DISTRICT SERVICES MARCH 2024
NORTHEAST QUALITY SERV LLC	34081	\$1,350.00		CLEANING - MARCH 2024
NORTHEAST QUALITY SERV LLC	34370	\$1,350.00	\$2,700.00	CLEANING - APRIL 2024
SOUTHEAST UTILITIES SERVICES, INC.	487445	\$1,507.50		AMENITY LABOR - APRIL 2024
THE GREENERY INC.	746406	\$19,084.00		LANDSCAPE - MARCH 2024
THE LAKE DOCTORS, INC.	162832B	\$1,250.00		WATER MANAGEMENT - MARCH 2024
WM CORPORATE SERVICES, INC.	0040272-4032-6	\$151.27		WASTE SERVICE - MARCH 2024
Monthly Contract Subtotal		\$64,315.32		
Variable Contract		\$0.00		
Variable Contract Subtotal		\$0.00		
Utilities				
FPL	02407 91475 030624	\$1,524.70		ELECTRIC - 02/06/24-03/06/23
FPL	41929 72349 030724	\$1,254.91		ELECTRIC - 02/07/24-03/07/24
FPL	55409 33537 030624	\$26.25		ELECTRIC - 02/06/24-03/06/23
FPL	83858 24258 030424	\$4,089.73		BULK BILLING - ELECTRIC - 01/11/24-02/13/24
FPL	83858 24258 031324	\$4,089.73		ELECTRIC - 02/13/24-03/13/24
FPL	85601 33517 030724	\$34.04		ELECTRIC - 02/07/24-03/07/24
FPL	97899 67024 030624	\$466.11	\$11,485.47	ELECTRIC - 02/06/24-03/06/23
TECO	221008719785 030724	\$96.95		ELECTRIC - 02/01/24-02/29/24
Utilities Subtotal		\$11,582.42		
Regular Services				
GREENSCAPE PUMP SERVICES, INC.	34307	\$748.00		RENEWAL

# **GRAND OAKS CDD**

# Summary of Operations and Maintenance Invoices

Vendor	Invoice/Account Number	Amount	Vendor Total	Comments/Description
		<b>.</b>		
KUTAK ROCK LLP	3355392	\$13,496.74		PROFESSIONAL LEGAL SERVICES
MACROLEASE	0873 031424 ACH	\$1,494.00		EQUIPMENT
MHD COMMUNICATIONS	33587	\$75.00		I.T. SERVICES
SOUTHEAST UTILITIES SERVICES, INC.	487440	\$1,335.00		LABOR/REPAIRS
US BANK	7166067	\$4,040.63		TRUSTEE FEE
Regular Services Subtotal		\$21,189.37		
Additional Services		\$0.00		
Additional Services Subtotal		\$0.00		
TOTAL		\$97,087.11		

Approved (with any necessary revisions noted):

Signature:

Title (Check one):

[] Chariman [] Vice Chariman [] Assistant Secretary

# Agenda

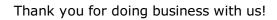
**Rick Arsenault Certified Pool** 

3653 Regent Blvd Ste 503 Jacksonville, FL 32224 (904) 997-6679 andy@certifiedpoolconsultant.com

BILL TO:	Invoice No:	GOCDD224
	Status:	Open
Grand Oaks CDD	Invoice Date:	02/26/2024
c/o Inframark Management Services	Due Date:	02/26/2024
Jacksonville, FL 32258	Total:	\$2,166.25

Description	Quantity	Unit Price	Total
MARCH GRAND OAKS COMMERCIAL POOL	1.0	\$1,895.00	\$1,895.00
Trichlor Stix, per #	15.0	\$7.50	\$112.50
Filter Aid for Diatomaceous Earth Filters, per #	25.0	\$1.25	\$31.25
Sodium Hypochlorite, per gallon	30.0	\$4.25	\$127.50

Amount Due (USD)	\$2,166.25
Previous Payment(s):	\$0.00
Invoice Amount:	\$2,166.25
Subtotal:	\$2,166.25





# Agenda

**Rick Arsenault Certified Pool** 

3653 Regent Blvd Ste 503 Jacksonville, FL 32224 (904) 997-6679 andy@certifiedpoolconsultant.com

BILL TO:	Invoice No: Status:	GOCDD324 Open
Grand Oaks CDD	Invoice Date:	03/25/2024
c/o Inframark Management Services Jacksonville, FL 32258	Due Date: Total:	03/25/2024 \$1,926.25

Description	Quantity	Unit Price	Total
April GRAND OAKS COMMERCIAL POOL	1.0	\$1,895.00	\$1,895.00
Filter Aid for Diatomaceous Earth Filters, per #	25.0	\$1.25	\$31.25

	\$1,926.25	Amount Due (USD)
	\$0.00	Previous Payment(s):
_	\$1,926.25	Invoice Amount:
	\$1,926.25	Subtotal:



Notes

**DoodyCalls Doodycalls of Jacksonville FL** 3948 3rd St S #442 Jacksonville Beach, FL, 32250

INVOICE# JAC-0114926	Page 10 02/29/2024	
Please remit payment to:		
DoodyCalls 3948 3rd St S #442, Jacksonville Beach FL, 32250		
Invoice Balance	\$65.00	
Total Due Includes All Unpaid Invoices	\$ 65.00	

**Grand Oaks CDD**, 1055 Turnbull Creek Road St Augustine, FL 32092

#### Checks payable to DoodyCalls of Jacksonville FL: We appreciate your business.

#### \_\_\_\_\_

Invoice #	Invoice Date		
JAC-0114926	Feb. 29, 2024		
Discount	Amount		
	\$ 13.00		
	\$ 13.00		
	\$ 13.00		
	\$ 13.00		
	\$ 13.00		
Invoice Total \$6			
Payments/Credits Applied to Invoice \$0			
Invoice Balance \$			
A minus sign (-) in the Total Due Field Box indicates a credit balance			

**INVOICE** 



# 2002 West Grand Parkway North

#### Services provided for the Month of: October 2023

DESCRIPTION	QTY	UOM	RATE	MARKUP	AMOUNT
Personnel Services	1	Ea	12,044.25		12,044.25
District Management	1	Ea	4,375.00		4,375.00
Accounting Services	1	Ea	750.00		750.00
Website Maintenance / Admin	1	Ea	100.00		100.00
Dissemination Services	1	Ea	666.67		666.67
Subtotal					17,935.92

Subtotal	\$17,935.92
Тах	\$0.00
Total Due	\$17,935.92

Remit To : Inframark LLC, PO BOX 733778, Dallas, Texas, 75373-3778

To pay by Credit Card, please contact us at 281-578-4299, 9:00am - 5:30pm EST, Monday - Friday. A surcharge fee may apply.

To pay via ACH or Wire, please refer to our banking information below: Account Name: INFRAMARK, LLC ACH - Bank Routing Number: 111000614 / Account Number: 912593196 Wire - Bank Routing Number: 021000021 / SWIFT Code: CHASUS33 / Account Number: 912593196

Please include the Customer ID and the Invoice Number on your form of payment.



#### 2002 West Grand Parkway North Suite 100 Katy, TX 77449

BILL TO	
Oaks CDD	
Pan Am Cir Ste 300	

2005 Pan Am Cir Ste 300 Tampa FL 33607-6008 United States

Grand

#### Services provided for the Month of: March 2024

DESCRIPTION	QTY	UOM	RATE	MARKUP	AMOUNT
Accounting Services	1	Ea	772.50		772.50
Dissemination Services	1	Ea	750.00		750.00
District Management	1	Ea	4,506.25		4,506.25
Personnel Services	1	Ea	10,937.06		10,937.06
Website Maintenance / Admin	1	Ea	125.00		125.00
Subtotal					17,090.81

INVOICE#

#111473

**CUSTOMER ID** 

C2300

PO#

Subtotal	\$17,090.81
Тах	\$0.00
Total Due	\$17,090.81

Remit To : Inframark LLC, PO BOX 733778, Dallas, Texas, 75373-3778

To pay by Credit Card, please contact us at 281-578-4299, 9:00am - 5:30pm EST, Monday – Friday. A surcharge fee may apply.

To pay via ACH or Wire, please refer to our banking information below: Account Name: INFRAMARK, LLC ACH - Bank Routing Number: 111000614 / Account Number: 912593196 Wire - Bank Routing Number: 021000021 / SWIFT Code: CHASUS33 / Account Number: 912593196

Please include the Customer ID and the Invoice Number on your form of payment.

INVOICE

**DATE** 3/1/2024

NET TERMS

Net 30

**DUE DATE** 3/31/2024

**INVOICE** 



# 2002 West Grand Parkway North

West Grand Parkway North 100 TX 77449
BILL TO
and Oaks CDD 05 Pan Am Cir Ste 300
npa FL 33607-6008 ted States

#### Services provided for the Month of: March 2024

DESCRIPTION	QTY	UOM	RATE	MARKUP	AMOUNT
Rebekah Scroggins- Amazon Charges \$191.65, 1-23-24- USPS.COM CLICKNSHIP : GRAND OAKS CDD CHECK RUN \$6.99, 1-22-24- CVS/PHARMACY #00652 : Grand Oaks Hoedown Event supplies \$51.58	1	Ea	250.22		250.22
Color Copies	219	Ea	0.39		85.41
Agenda Packages	4	Ea	15.00		60.00
B/W Copies	195	Ea	0.15		29.25
Postage	21	Ea	0.64		13.44
Subtotal					438.32

\$438.32	Subtotal
\$0.00	Тах
\$438.32	Total Due

Remit To : Inframark LLC, PO BOX 733778, Dallas, Texas, 75373-3778

To pay by Credit Card, please contact us at 281-578-4299, 9:00am - 5:30pm EST, Monday - Friday. A surcharge fee may apply.

To pay via ACH or Wire, please refer to our banking information below: Account Name: INFRAMARK, LLC ACH - Bank Routing Number: 111000614 / Account Number: 912593196 Wire - Bank Routing Number: 021000021 / SWIFT Code: CHASUS33 / Account Number: 912593196

Please include the Customer ID and the Invoice Number on your form of payment.

# Invoice

\$1,350.00

#### Northeast Quality Services LLC dba Vanguard Cleaning Systems of Northeast Florida 7235 Bentley Road Suite 237 Jacksonville, FL 32256 Phone (904) 332-9090 Fax (904) 332-9070

Invoice Inquiries (973) 334-3355 x107

1055 Turnbull Creek Road Saint Augustine, FL 32092

Bill To:

Grand Oaks CDD

Date Invoice # 3/1/2024 34081

#### PLEASE REMIT CHECK PAYMENTS TO: Northeast Quality Services LLC dba Vanguard Cleaning Systems of Northeast Florida 115 Route 46 West, Suite A-8 Mountain Lakes, NJ 07046

Please reference your invoice number(s) upon submitting payment.

P.O. No. Terms Due Date Project 3/31/2024 Net 30 Description Qty Rate Amount March (3/1/2024 - 3/31/2024) Monthly Service - Cleaning 3x per 1,350.00 1,350.00T 1 week (Mon./Wed/Fri.) Subtotal \$1,350.00 ADDITIONAL PAYMENT OPTIONS: Sales Tax (0.0%) \$0.00 Pay online via e-check at https://bit.ly/2KfeFpW Total \$1,350.00 Pay check by phone (973) 334-3355 x 107. **Payments/Credits** \$0.00 Auto ACH is available. Please email afranek@vanguardcleaning.com to enroll. **Balance Due** 

Each Vanguard Cleaning Systems® business is an independently owned and operated franchise.

# Invoice

### Northeast Quality Services LLC dba Vanguard Cleaning Systems of Northeast Florida 7235 Bentley Road Suite 237 Jacksonville, FL 32256

Phone (904) 332-9090 Fax (904) 332-9070 Invoice Inquiries (973) 334-3355 x107

Bill To:

Grand Oaks CDD 1055 Turnbull Creek Road Saint Augustine, FL 32092

Date	Invoice #
4/1/2024	34370

#### PLEASE REMIT CHECK PAYMENTS TO: Northeast Quality Services LLC dba Vanguard Cleaning Systems of Northeast Florida 115 Route 46 West, Suite A-8 Mountain Lakes, NJ 07046

<u>Please reference your invoice number(s) upon</u> <u>submitting payment.</u>

P.O. No. Terms Due Date Project Net 30 5/1/2024 Description Qty Rate Amount April (4/1/2024 - 4/30/2024) Monthly Service - Cleaning 3x per 1,350.00 1,350.00T 1 week (Mon./Wed/Fri.) Subtotal \$1,350.00 ADDITIONAL PAYMENT OPTIONS: Sales Tax (0.0%) \$0.00 Pay online via e-check at https://bit.ly/2KfeFpW Total \$1,350.00 Auto ACH is available. Please email accountingnj@vanguardcleaning.com to enroll. **Payments/Credits** \$0.00 **Balance Due** \$1,350.00

# INVOICE

Southeast Utilities Services, Inc. 1595 Timber Trace Drive St. Augustine, FL 32092 filterzones@gmail.com +1 (904) 501-0523

#### Grand Oaks CDD

Bill to Grand Oaks CDD Ship to Grand Oaks CDD

## Invoice details

Invoice no.: 487445 Terms: Net 30 Invoice date: 03/29/2024 Due date: 04/15/2024

#	Date	Product or service	Qty	Rate	Amount
1.		Facility chk. monthly service contract, trash and maintenance	1	\$300.00	\$300.00
2.		Labor only physical repair or maintenance, electrical repair 1 hr/ 3/1/24	1	\$57.50	\$57.50
3.		Labor only physical repair or maintenance, remove/move, reinstall tv 3 hrs 3/5/24	3	\$57.50	\$172.50
4.		Labor only pool area men's room toilet vandalism repair, 2 hrs 3/7/24	2	\$57.50	\$115.00
5.		Labor only Fleming island project, maintenance 5 hrs 3/16/24	5	\$57.50	\$287.50
6.		Labor only pool bathroom vandalism repair 3 hrs 3/24/24	3	\$57.50	\$172.50
7.		Labor only amenities building porch tables repair (2) 2 hrs 3/26/24	2	\$57.50	\$115.00
8.		Labor only common area amenities sinkhole, toilet ,trash 5 hrs 3/29/24	5	\$57.50	\$287.50
		Total		\$	51,507.50



PO Box 6569 Hilton Head Island, SC 29938

Bill To

	Agenda Page 26				
Invoice	746406				
Date	PO/Contract#				
03/01/24					
Account Manager	Terms				
ZACHARY HIGGINBOTHAM	Due on Receipt				
Total Amount	\$19,084.00				
Property Address					
Grand Oaks CDD 4185 FL-16 St. Augustine, FL 32092					

Grand Oaks CDD
2005 Pan Am Cirlcle, Suite 300
Tampa, FL 33607

# Please detach and return with payment. \*PAYMENTS DUE UPON RECEIPT\* Thank You!

Description		Amount
#50833 - Maintenance Contract Services - Grand Oaks CDD March 2024		\$19,084.00
	Total	\$19,084.00

Visa, Discover, AMEX, and MasterCard are accepted. All credit card transactions will incur a 3% nonrefundable convenience fee. Payments can also be made via ACH, or by mailing a check to:

P.O. Box 6569 Hilton Head Island, SC 29938.

Current 1-30 Days		31-60 Days	61-90 Days	90+ Days	
Past Due		Past Due	Past Due	Past Due	
\$23,044.00	\$19,084.00	\$0.00	\$0.00	\$0.00	

Phone #	E-mail	Web Site
843-785-3848	accountsreceivable@thegreeneryinc.com	www.thegreeneryinc.com

	_			
MAKE CHECK PAYABLE TO:		PLEASE	FILL OUT BELOW IF PAYING BY CRE	EDIT CARD
The Lake Doctors, Inc.		VISA MasterCard	Agenda F	Page 27
Post Office Box 20122	0	ARD NUMBER	EXP. DATE	
Tampa, FL 33622-0122	5	SIGNATURE	AMOUNT PA	ID
(904) 262-5500	_			
	Г	ACCOUNT NUMBER	DATE	BALANCE
ADDRESSEE           Please check if address below is incorrect and indicate change on reverse side		729170	3/1/2024	\$1,250.00
GRAND OAKS CDD 2005 Pan Am Cir				
Tampa, FL 33607		The Lake Doc	tors	
		Post Office B		
		Tampa, FL 33		
000000017217100100000001628320000001250007	7	Please Return t	his invoice with your paym	nent and
00000001/21/100100000010205200000125000/	,		/ changes to your contact i	

GRAND OAKS CD Invoice Due Date		bull Cree	k Blvd, St Augusti 162832B	ne, Florida 32092 PO #	Tampa, Fl	L 33607
Invoice Date D	escription		Quantity	Amount	Tax	Total
3/1/2024 W	Vater Management - Monthly			\$1250.00	\$0.00	\$1250.00
Please remit payment	for this month's invoice.					
	mittance information when sunts will be applied to the olde				Credits Adjustment	\$0.00 \$0.00 AMOUNT DUE
Total Account Ba	lance including this invoi	<u>ce:</u>	\$1450.00	This Invoice	Total:	\$1250.00
	Click the "Pa	y Now" li	ink to submit payr	nent by ACH		
Customer #: Portal Registration Customer E-mail Customer Portal	(s): inframark@avidbill.c Link: www.lakedoctors.co	m/contact	-us/	ark.com,Patricia.Gud	651 Salisbu Jackso mun	orate Address ry Rd, Suite 155 nville, FL 32256
Set up customer Por	tal to pay invoices online, set up	recurring p	bayments, view payme	ni history, and edit con	act informatio	וזכ

	C S Ir	<b>Customer I</b> ustomer Nam ervice Period: nvoice Date: nvoice Numbe	e:	28	Page 1 of 2 Page 28 - <b>35356-73002</b> GRAND OAKS CDD 03/01/24-03/31/24 02/23/2024 0040272-4032-6		
How to Contact Us	Your Payment	is Due		Your Tot	al Due		
Visit wm.com/MyWM Create a My WM profile for easy access to your pickup schedule, service alerts and online tools for billing and more. Have a question? Check our		Mar 24, 2024 If full payment of the invoiced amount is not received within your contractual terms, you may be charged a monthly late charge of 2.5% of the unpaid amount, with a minimum monthly charge of \$5, or such late charge allowed under applicable law, regulation or contract.			<b>\$306.31</b> If payment is received after 03/24/2024: <b>\$ 311.31</b>		
Customer Service: (904) 827-1005	within your contractual terms, y monthly late charge of 2.5% of the minimum monthly charge of \$5						
Previous Balance Paymer	:s Adjustmer	nts +		t Invoice irges	Total Account Balance Due		
305.03 (149.9)				1.27	306.31		
	DETAILS OF SI	RVICE					
Details for Service Location: Grand Oaks Cdd, 1055 Turnbull Creek R	, Saint Augustine FL 32092		istomer ID	: 28-35356-730	02		
Description 4 Yard Dumpster 1X Week Energy Surcharge Administrative Charge ST JOHN CM 5% FRANCHISE		<b>Date</b> 03/01/24	Ticket	Quantity 1.00	Amount 116.08 19.49 8.50 7.20		

> ------ Please detach and send the lower portion with payment ---- (no cash or staples) -----

	Invoice Date	Invoice Number	Customer ID (Include with your payment)
	02/23/2024	0040272-4032-6	28-35356-73002
WASTE MANAGEMENT INC. OF FLORIDA WM OF ST JOHNS COUNTY	Payment Terms	Total Due	Amount
PO BOX 3020 MONROE, WI 53566-8320	V C Jotal Due by 03/24/2024	\$306.31	
(904) 827-1005	If Received after 03/24/2024	\$311.31	
FEB 2	9		



0034936-0000001-0037195

# 4032000283535L73002000402720000001512700000030L31 A

10290C87

Remit To: WM CORPORATE SERVICES, INC. AS PAYMENT AGENT PO BOX 4648 CAROL STREAM, IL 60197-4648

0034936 01 AB 0.547 \*\*AUTO T4 0 7054 33607-600875 -C04-P34970-I1 ուլիկվիներինընդինըներինըներիներիներիներիներիներին GRAND OAKS CDD 2005 PAN AM CIR STE 300

**Total Current Charges** 

TAMPA FL 33607-6008





Œ Printed on

151.27



Electric Bill Statement

For: Feb 6, 2024 to Mar 6, 2024 (29 days) Statement Date: Mar 6, 2024 Account Number: 02407-91475 Service Address: 594 TURNBULL CREEK RD # MAIL KIOSK SAINT AUGUSTINE, FL 32092

GRAND OAKS CDD, Here's what you owe for this billing period.

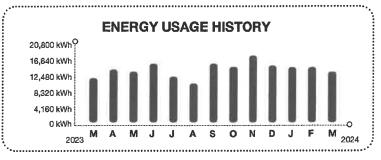
# **CURRENT BILL**

**\$1,524.70** TOTAL AMOUNT YOU OWE

Mar 27, 2024 NEW CHARGES DUE BY Pay your bill on-time, every time. Enroll in FPL Automatic Bill Pay<sup>®</sup> today. FPL.com/ABP

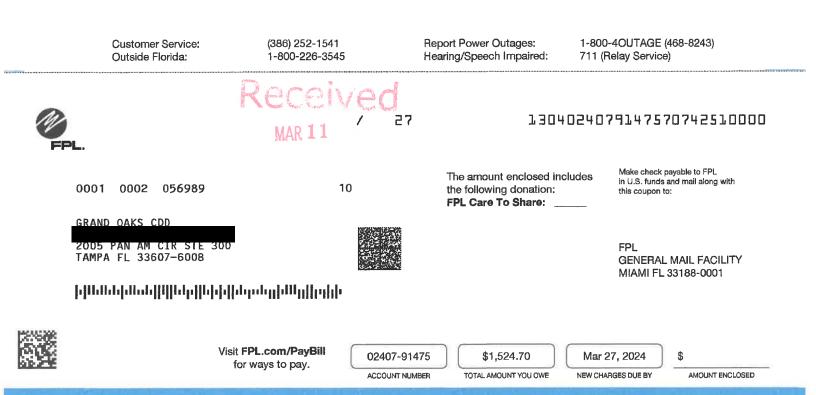
	(See page 2 for bill details.)
Total amount you owe	\$1,524.70
Total new charges	1,524.70
Balance before new charges	0.00
Payments received	-1,615.29
Amount of your last bill	1,615.29
BILL SU	IMMARY

The Florida Public Service Commission has approved a rate decrease that will take effect on April 1. Learn more at FPL.com/Rates.



#### **KEEP IN MIND**

 Payment received after May 28, 2024 is considered LATE; a late payment charge of 1% will apply.





Amount of your last bill

Electric service amount

Taxes and charges

Total new charges

Gross receipts tax (State tax)

Regulatory fee (State fee)

Total amount you owe

**New Charges** 

Base charge:

Non-fuel:

Demand:

Fuel:

Payment received - Thank you

Rate: GSD-1 GENERAL SERVICE DEMAND

(\$0.030880 per kWh)

(\$13.02 per KW)

(\$0.037280 per kWh)

Balance before new charges

Customer Name: GRAND OAKS CDD

**BILL DETAILS** 

Account Number: 02407-91475

\$1,524.70

\$1,524.70

\$30.21

\$441.06

\$532.47

\$481.74

1,485.48

38.12

38.12

1.10

	Agenda Page 30				
FPL.com Page 2	0002	0002	056989	E001	

METER SUMMARY	Y
---------------	---

5.29				-		
	Usage Type	Current	~	Previous	=	Usage
1,615.29	kWh used	51405		37122		14283
00.0	Demand KW	37.27				37

#### **ENERGY USAGE COMPARISON**

	This Month	Last Month	Last Year
Service to	Mar 6, 2024	Feb 6, 2024	Mar 7, 2023
kWh Used	14283	15578	12538
Service days	29	32	29
kWh/day	492	486	432
Amount	\$1,524.70	\$1,615.29	\$1,391.28

#### **KEEP IN MIND**

- Taxes, fees, and charges on your bill are determined and required by your local and state government to be used at their discretion.
- The fuel charge represents the cost of fuel used to generate electricity. It is a direct pass-through to customers. FPL does not profit from fuel, although higher costs do result in higher state and local taxes and fees.

# **Download the app**

Get instant, secure access to outage and billing info from your mobile device.

#### FPL.com/MobileApp

Watch savings add up

Receive a monthly bill credit by allowing FPL Business On Call® to cycle off your A/C when necessary.

FPL.com/BusinessOnCall

## Outstanding reliability

For the seventh time in eight years, FPL earned top national honors for service reliability.

#### FPL.com/Reliability

When you pay by check, you authorize FPL to process your payment electronically or as a draft. If your payment is processed electronically, your checking account may be debited on the same day we receive the check and your check will not be returned with your checking account statement. FPL does not agree to any restrictions, conditions or endorsements placed on any bill statement or payments such as check, money order or other forms of payment. We will process the payment as if these restrictions or conditions do not exist.



#### FPL.com Page 1 0001 0004 051805 E001

Agenda Page 31

Electric Bill Statement

For: Feb 7, 2024 to Mar 7, 2024 (29 days) Statement Date: Mar 7, 2024 Account Number: 41929-72349 Service Address: 1055 TURNBULL CREEK RD #AMENITY

SAINT AUGUSTINE, FL 32092

# GRAND OAKS COMMUNITY DEVEL OPMENT DISTRICT, Here's what you owe for this billing period.

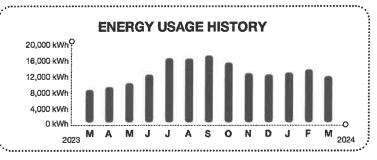
## **CURRENT BILL**

**\$1,254.91** TOTAL AMOUNT YOU OWE

Mar 28, 2024 NEW CHARGES DUE BY Pay your bill on-time, every time. Enroll in FPL Automatic Bill Pay<sup>®</sup> today. FPL.com/ABP

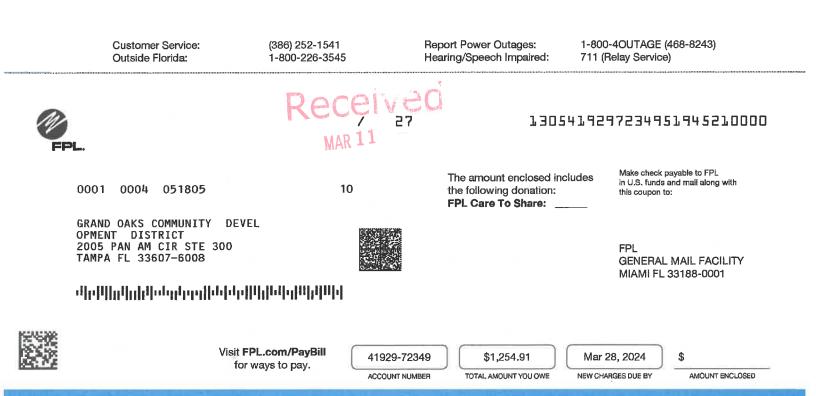
BILL SUMMAR	Y
Amount of your last bill	1,490.27
Payments received	-1,490.27
Balance before new charges	0.00
Total new charges	1,254.91
Total amount you owe	\$1,254.91
(See	e page 2 for bill details.)

The Florida Public Service Commission has approved a rate decrease that will take effect on April 1. Learn more at FPL.com/Rates.



#### **KEEP IN MIND**

• Payment received after May 29, 2024 is considered LATE; a late payment charge of 1% will apply.





Amount of your last bill Payment received - Thank you

Electric service amount

Taxes and charges

Total new charges

Gross receipts tax (State tax)

Regulatory fee (State fee)

Total amount you owe

**New Charges** 

Base charge:

Non-fuel:

Demand:

Fuel:

Balance before new charges

Rate: GSD-1 GENERAL SERVICE DEMAND

(\$0.030880 per kWh)

(\$13.02 per KW)

(\$0.037280 per kWh)

Customer Name: GRAND OAKS COMMUNITY DEVEL OPMENT DISTRICT

**BILL DETAILS** 

Account Number: 41929-72349

1,490.27

-1,490.27

\$1,254.91

\$1,254.91

\$30.21

\$386,87

\$467.04

\$338,52

1,222.64

31.37

31.37

0.90

\$0.00

		-	-	
FPL.com Page 2	0002	0004	051805	E001

Agenda Page 32

#### **METER SUMMARY**

Meter reading - Meter KLL2329. Next meter reading Apr 8, 2024.					
Usage Type	Current	-	Previous	=	Usage
kWh used	35415		22887		12528
Demand KW	26.09				26

#### **ENERGY USAGE COMPARISON**

	This Month	Last Month	Last Year
Service to	Mar 7, 2024	Feb 7, 2024	Mar 8, 2023
kWh Used	12528	14364	8858
Service days	29	32	29
kWh/day	432	448	305
Amount	\$1,254.91	\$1,490.27	\$977.15

#### **KEEP IN MIND**

- Taxes, fees, and charges on your bill are determined and required by your local and state government to be used at their discretion.
- The fuel charge represents the cost of fuel used to generate electricity. It is
  a direct pass-through to customers. FPL does not profit from fuel, although
  higher costs do result in higher state and local taxes and fees.

## Download the app

Get instant, secure access to outage and billing info from your mobile device.

#### FPL.com/MobileApp

Watch savings add up

Receive a monthly bill credit by allowing FPL Business On Call<sup>®</sup> to cycle off your A/C when necessary.

#### FPL.com/BusinessOnCall

## **Outstanding reliability**

For the seventh time in eight years, FPL earned top national honors for service reliability.

#### FPL.com/Reliability

When you pay by check, you authorize FPL to process your payment electronically or as a draft. If your payment is processed electronically, your checking account may be debited on the same day we receive the check and your check will not be returned with your checking account statement. FPL does not agree to any restrictions, conditions or endorsements placed on any bill statement or payments such as check, money order or other forms of payment. We will process the payment as if these restrictions or conditions do not exist.



#### FPL.com Page 1 Agenda Page 33

a Page 33 E001

Electric Bill Statement For: Feb 6, 2024 to Mar 6, 2024 (29 days) Statement Date: Mar 6, 2024 Account Number: 55409-33537 Service Address: 26 BLACKJACK OAK WAY # ENTRY SAINT AUGUSINTE, FL 32092

#### GRAND OAKS COMMUNITY DEVEL OPMENT DISTRICT, Here's what you owe for this billing period.

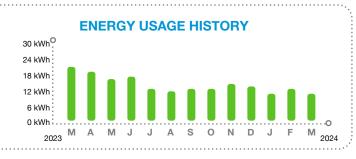
### **CURRENT BILL**

\$26.25 TOTAL AMOUNT YOU OWE

Mar 27, 2024 NEW CHARGES DUE BY Pay your bill on-time, every time. Enroll in FPL Automatic Bill Pay<sup>®</sup> today. FPL.com/ABP

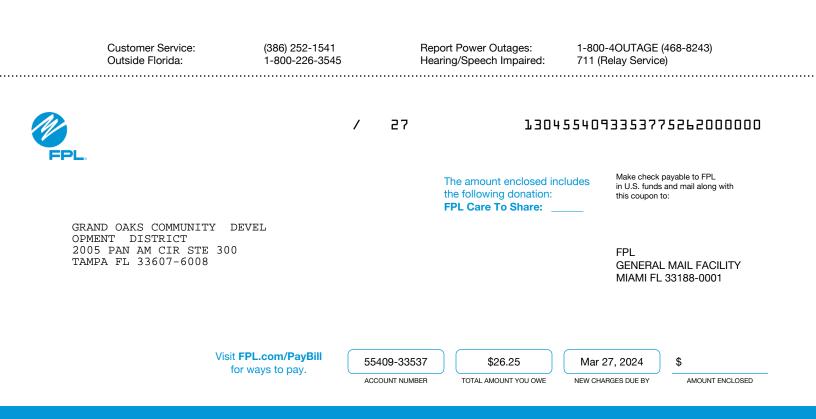
BILL SUMMARY	
Amount of your last bill	26.36
Payments received	-26.36
Balance before new charges	0.00
Total new charges	26.25
Total amount you owe	\$26.25
(See page 2	2 for bill details.)

The Florida Public Service Commission has approved a rate decrease that will take effect on April 1. Learn more at FPL.com/Rates.



#### **KEEP IN MIND**

 Payment received after May 28, 2024 is considered LATE; a late payment charge of 1% will apply.





Customer Name: GRAND OAKS COMMUNITY DEVEL OPMENT DISTRICT Account Number: 55409-33537

#### **METER SUMMARY**

Meter reading - Meter A	CD8935. Next meter	read	ing Apr 5, 2024	4.	
Usage Type	Current	-	Previous	=	Usage
kWh used	00585		00574		11

#### **ENERGY USAGE COMPARISON**

	This Month	Last Month	Last Year
Service to	Mar 6, 2024	Feb 6, 2024	Mar 7, 2023
kWh Used	11	13	22
Service days	29	32	29
kWh/day	0	0	1
Amount	\$26.25	\$26.36	\$26.78

#### **KEEP IN MIND**

- Taxes, fees, and charges on your bill are determined and required by your local and state government to be used at their discretion.
- The fuel charge represents the cost of fuel used to generate electricity. It is a direct pass-through to customers. FPL does not profit from fuel, although higher costs do result in higher state and local taxes and fees.

#### BILL DETAILS

Amount of your last bill Payment received - Thank you Balance before new charges	26.36 –26.36 \$0.00
	\$12.78 \$11.42 \$0.96
Electric service amount	25.57
Gross receipts tax (State tax)	0.66
Taxes and charges	0.66
Regulatory fee (State fee)	0.02
Total new charges	\$26.25
Total amount you owe	\$26.25

## **Download the app**

Get instant, secure access to outage and billing info from your mobile device.

#### Download now >

#### Watch savings add up

Receive a monthly bill credit by allowing FPL Business On Call<sup>®</sup> to cycle off your A/C when necessary.

#### See if you qualify >

#### **Outstanding reliability**

For the seventh time in eight years, FPL earned top national honors for service reliability.

Learn more >

When you pay by check, you authorize FPL to process your payment electronically or as a draft. If your payment is processed electronically, your checking account may be debited on the same day we receive the check and your check will not be returned with your checking account statement. FPL does not agree to any restrictions, conditions or endorsements placed on any bill statement or payments such as check, money order or other forms of payment. We will process the payment as if these restrictions or conditions do not exist.



#### FPL.com Page 1

E001

Electric Bill Statement For: Jan 11, 2024 to Feb 13, 2024 (33 days) Statement Date: Mar 4, 2024 Account Number: 83858-24258 Service Address: 3625 STATE ROAD 16 SAINT AUGUSTINE, FL 32092

### GRAND OAKS COMMUNITY DEVELO, Here's what you owe for this billing period.

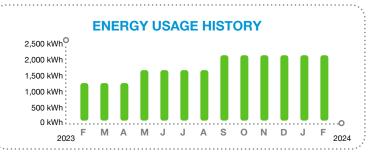
## **CURRENT BILL**

\$12,849.35

Mar 25, 2024 NEW CHARGES DUE BY Pay your bill on-time, every time. Enroll in FPL Automatic Bill Pay<sup>®</sup> today. FPL.com/ABP

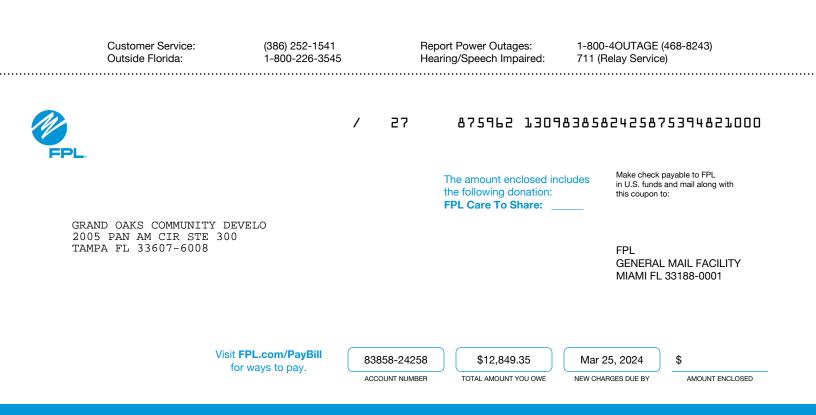
BILL SUM	MARY
Amount of your last bill	15,958.75
Payments received	-3,101.89
Additional Activity	-4,097.24
Balance before new charges	8,759.62
Total new charges	4,089.73
Total amount you owe	\$12,849.35
	(See page 2 for bill details.)

The Florida Public Service Commission has approved a rate decrease that will take effect on April 1. Learn more at FPL.com/Rates.



#### **KEEP IN MIND**

- Payment received after May 23, 2024 is considered LATE; a late payment charge of 1% will apply.
- Charges and energy usage are based on the facilities contracted. Facility, energy and fuel costs are available upon request.





Amount of your last bill

Additional activity

**New Charges** 

Payment received - Thank you

Balance before new charges

Electric service amount \*\*

Taxes and charges

Total new charges

Total amount you owe

Rate: SL-1 STREET LIGHTING SERVICE

Gross receipts tax (State tax)

**BILL DETAILS** 

Credit -4,097.24

Account Number: 83858-24258

15.958.75

-3.101.89

\$8.759.62

\$4.089.73

\$12,849.35

4.082.39

4.40

4.40

FP	L.com	Page 2
----	-------	--------

#### **METER SUMMARY**

Next bill date Mar 13, 2024.	
Usage Type Total kWh used	<b>Usage</b> 2230
	=====

#### **ENERGY USAGE COMPARISON**

	This Month	Last Month	Last Year
Service to	Feb 13, 2024	Jan 11, 2024	Feb 13, 2023
kWh Used	2230	2230	1281
Service days	33	30	32
kWh/day	68	74	40
Amount	\$4,089.73	\$4,074.15	\$2,250.06

#### **KEEP IN MIND**

- Taxes, fees, and charges on your bill are determined and required by your local and state government to be used at their discretion.
- The fuel charge represents the cost of fuel used to generate electricity. It is a direct pass-through to customers. FPL does not profit from fuel, although higher costs do result in higher state and local taxes and fees.

\*\* Your electric service amount includes the following charges:

Regulatory fee (State fee) 2.94

Non-fuel energy charge:

Fuel charge:

\$0.041630 per kWh \$0.036500 per kWh

## Download the app

Get instant, secure access to outage and billing info from your mobile device.

#### **Download now** >

## Watch savings add up

Receive a monthly bill credit by allowing FPL Business On Call<sup>®</sup> to cycle off your A/C when necessary.

.....

#### See if you qualify >

#### **Outstanding reliability**

For the seventh time in eight years, FPL earned top national honors for service reliability.

Learn more >

When you pay by check, you authorize FPL to process your payment electronically or as a draft. If your payment is processed electronically, your checking account may be debited on the same day we receive the check and your check will not be returned with your checking account statement. FPL does not agree to any restrictions, conditions or endorsements placed on any bill statement or payments such as check, money order or other forms of payment. We will process the payment as if these restrictions or conditions do not exist.



Customer Name: GRAND OAKS COMMUNITY DEVELO Account Number: 83858-24258

FPL.com Page 1

For: 01-11-2024 to 02-13-2024 (33 days) kWh/Day: 68 Service Address: 3625 STATE ROAD 16 SAINT AUGUSTINE, FL 32092

#### **Detail of Rate Schedule Charges for Street Lights**

Component Code	Watts	Lumens	Owner/ Maint *	Quantity	Rate/Unit	kWh Used	Amount
F861204 Energy Non-energy	39	3292	F	26	0.400000	338	10.40
Fixtures Maintenance					4.500000 1.460000		117.00 37.96
F861224 Energy Non-energy	39	3500	F	89	0.400000	1,157	35.60
Fixtures Maintenance					7.500000 1.460000		667.50 129.94
F863252 Energy Non-energy	60	7580	F	35	0.800000	735	28.00
Fixtures Maintenance					13.500000 1.460000		472.50 51.10
PMF0001 Non-energy Fixtures				109	9.680000		1,055.12
PWSH18B				35	9.660000		1,055.12
Non-energy Fixtures				55	17.590000		615.65
UCNP Non-energy Maintenance				7,653	0.049020		375.15
Additional lighting facility Non-energy	y charge						388.85

# \* F - FPL OWNS & MAINTAINS E - CUSTOMER OWNS & MAINTAINS R - CUSTOMER OWNS, FPL RELAMPS H - FPL OWNS & MAINTAINS FIXTURE, CUST OWNS OTHER



GRAND OAKS COMMUNITY DEVELO 2005 PAN AM CIR STE 300 TAMPA FL 33607-6008 Account Number: 83858-24258

Customer Name:

COMMUNITY DEVELO

GRAND OAKS

FPL.com Page 2

For: 01-11-2024 to 02-13-2024 (33 days) kWh/Day: 68 Service Address: 3625 STATE ROAD 16 SAINT AUGUSTINE, FL 32092

Component Code	Watts	Lumens	Owner/ Maint *	Quantity	Rate/Unit	kWh Used	Amount
	Energy sub total Non-energy sub total				74.00 3,910.77		
	Sub total					2,230	3,984.77
	Energy conservation cost recovery Capacity payment recovery charge Environmental cost recovery charge Storm restoration recovery charge Transition rider credit Storm protection recovery charge		t recovery charge t recovery charge recovery charge sistion rider credit recovery charge Fuel charge <b>service amount</b> tots tax (State tax)		0.85 0.29 1.03 12.20 -6.94 8.79 81.40 <b>4,082.39</b> 4.40 2.94		
					Total	2,230	4,089.73

\* F - FPL OWNS & MAINTAINS E - CUSTOMER OWNS & MAINTAINS R - CUSTOMER OWNS, FPL RELAMPS H - FPL OWNS & MAINTAINS FIXTURE, CUST OWNS OTHER





# FPL.com Page 1

E001

**Electric Bill Statement** For: Feb 13, 2024 to Mar 13, 2024 (29 days) Statement Date: Mar 13, 2024 Account Number: 83858-24258 Service Address: 3625 STATE ROAD 16 SAINT AUGUSTINE, FL 32092

# **GRAND OAKS COMMUNITY DEVELO,** Here's what you owe for this billing period.

# **CURRENT BILL**

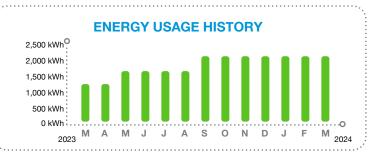
# \$16,939.08

TOTAL AMOUNT YOU OWE

# Apr 3, 2024 NEW CHARGES DUE BY

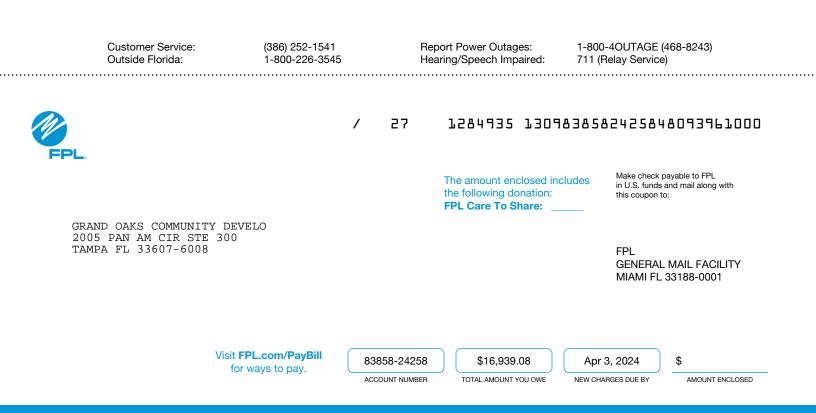
BILL SU	MMARY
Amount of your last bill	12,849.35
Balance before new charges	12,849.35
Total new charges	4,089.73
Total amount you owe	\$16,939.08
	(See page 2 for bill details.)

The Florida Public Service Commission has approved a rate decrease that will take effect on April 1. Learn more at FPL.com/Rates.



# **KEEP IN MIND**

- Payment received after June 04, 2024 is considered LATE; a late payment charge of 1% will apply.
- Charges and energy usage are based on the facilities contracted. Facility, energy and fuel costs are available upon request.





**BILL DETAILS** 

Amount of your last bill

Gross receipts tax (State tax)

Regulatory fee (State fee) 2.94

12,849.35

\$4,089.73

\$16,939.08

\$12,849.35

4,082.39

4.40

4.40

#### **METER SUMMARY**

Next bill date Apr 12, 2024.	
<b>Usage Type</b> Total kWh used	<b>Usage</b> 2230

# **ENERGY USAGE COMPARISON**

	This Month	Last Month	Last Year
Service to	Mar 13, 2024	Feb 13, 2024	Mar 14, 2023
kWh Used	2230	2230	1281
Service days	29	33	29
kWh/day	77	68	44
Amount	\$4,089.73	\$4,089.73	\$2,250.06

#### **KEEP IN MIND**

- Taxes, fees, and charges on your bill are determined and required by your local and state government to be used at their discretion.
- The fuel charge represents the cost of fuel used to generate electricity. It is a direct pass-through to customers. FPL does not profit from fuel, although higher costs do result in higher state and local taxes and fees.

\*\* Your electric service amount includes the following charges:

Non-fuel energy charge:

Total amount you owe

Balance before new charges

Electric service amount \*\*

Taxes and charges

Total new charges

Rate: SL-1 STREET LIGHTING SERVICE

**New Charges** 

Non-luer energy charge.	\$0.041630 per kWh
Fuel charge:	\$0.036500 per kWh

# **Download the app**

Get instant, secure access to outage and billing info from your mobile device.

#### Download now >

# Watch savings add up

Receive a monthly bill credit by allowing FPL Business On Call<sup>®</sup> to cycle off your A/C when necessary.

# See if you qualify >

# **Outstanding reliability**

For the seventh time in eight years, FPL earned top national honors for service reliability.

Learn more >

When you pay by check, you authorize FPL to process your payment electronically or as a draft. If your payment is processed electronically, your checking account may be debited on the same day we receive the check and your check will not be returned with your checking account statement. FPL does not agree to any restrictions, conditions or endorsements placed on any bill statement or payments such as check, money order or other forms of payment. We will process the payment as if these restrictions or conditions do not exist.



Customer Name: GRAND OAKS COMMUNITY DEVELO Account Number: 83858-24258

FPL.com Page 1

For: 02-13-2024 to 03-13-2024 (29 days) kWh/Day: 77 Service Address: 3625 STATE ROAD 16 SAINT AUGUSTINE, FL 32092

#### **Detail of Rate Schedule Charges for Street Lights**

Component Code	Watts	Lumens	Owner/ Maint *	Quantity	Rate/Unit	kWh Used	Amount
F861204 Energy Non-energy Fixtures	39	3292	F	26	0.400000 4.500000	338	10.40 117.00
Maintenance F861224 Energy	39	3500	F	89	0.400000	1,157	37.96 35.60
Non-energy Fixtures Maintenance					7.500000 1.460000		667.50 129.94
F863252 Energy Non-energy Fixtures	60	7580	F	35	0.800000	735	28.00 472.50
Maintenance PMF0001				109	1.460000		51.10
Non-energy Fixtures PWSH18B				35	9.680000		1,055.12
Non-energy Fixtures					17.590000		615.65
UCNP Non-energy Maintenance				7,653	0.049020		375.15
Additional lighting facility Non-energy	y charge						388.85

# \* F - FPL OWNS & MAINTAINS E - CUSTOMER OWNS & MAINTAINS R - CUSTOMER OWNS, FPL RELAMPS H - FPL OWNS & MAINTAINS FIXTURE, CUST OWNS OTHER



GRAND OAKS COMMUNITY DEVELO 2005 PAN AM CIR STE 300 TAMPA FL 33607-6008 Account Number: 83858-24258

Customer Name:

COMMUNITY DEVELO

GRAND OAKS

FPL.com Page 2

For: 02-13-2024 to 03-13-2024 (29 days) kWh/Day: 77 Service Address: 3625 STATE ROAD 16 SAINT AUGUSTINE, FL 32092

Component Code	Watts	Lumens	Owner/ Maint *	Quantity	Rate/Unit	kWh Used	Amount
	Energy sub total Non-energy sub total					74.00 3,910.77	
	Sub total				2,230	3,984.77	
		Energy conservation cost recovery Capacity payment recovery charge Environmental cost recovery charge Storm restoration recovery charge Transition rider credit Storm protection recovery charge Fuel charge <b>Electric service amount</b> Gross receipts tax (State tax) Regulatory fee (State fee)			0.85 0.29 1.03 12.20 -6.94 8.79 81.40 <b>4,082.39</b> 4.40 2.94		
					Total	2,230	4,089.73

\* F - FPL OWNS & MAINTAINS E - CUSTOMER OWNS & MAINTAINS R - CUSTOMER OWNS, FPL RELAMPS H - FPL OWNS & MAINTAINS FIXTURE, CUST OWNS OTHER





FPL.com Page 1 0003 0004 051805 E001



#### **Electric Bill Statement**

For: Feb 7, 2024 to Mar 7, 2024 (29 days) Statement Date: Mar 7, 2024 Account Number: 85601-33517 Service Address: 114 SMITH RANCH RD #IRR SAINT AUGUSTINE, FL 32092

GRAND OAKS COMMUNITY DEVEL OPMENT DISTRICT, Here's what you owe for this billing period.

# **CURRENT BILL**

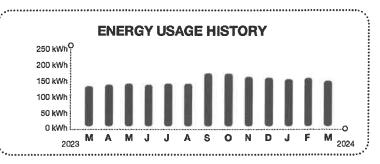
\$68.93 TOTAL AMOUNT YOU OWE

# Mar 28, 2024

NEW CHARGES DUE BY

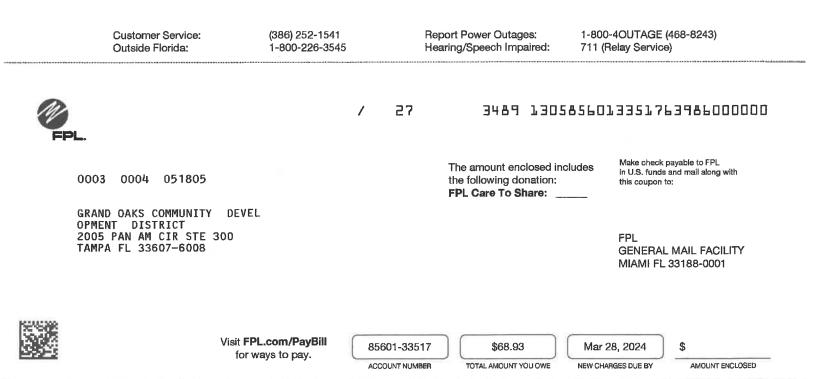
Amount of your last bill Payments received	69.46 -34.57
Balance before new charges	34.89
Total new charges	34.04
Total amount you owe	\$68.93

The Florida Public Service Commission has approved a rate decrease that will take effect on April 1. Learn more at FPL.com/Rates.



#### **KEEP IN MIND**

- Did you forget? \$34.89 of this bill is past due. If payment has been made, we thank you and apologize for this reminder.
- Payment received after May 29, 2024 is considered LATE; a late payment charge of 1% will apply.





Amount of your last bill

**New Charges** 

Base charge:

Fuel:

Payment received - Thank you

Balance before new charges

Minimum base bill charge:

Electric service amount

Taxes and charges

Total new charges

Non-fuel: (\$0.088030 per kWh)

Gross receipts tax (State tax)

Regulatory fee (State fee)

Total amount you owe

(\$0.037280 per kWh)

Customer Name: GRAND OAKS COMMUNITY DEVEL OPMENT DISTRICT

**BILL DETAILS** 

Rate: GS-1 GENERAL SVC NON-DEMAND / BUSINESS

Account Number:
85601-33517

69.46

-34.57

\$34.89

\$34.04

\$68.93

\$12.78

\$13.57

\$5.74

33.17

0.85

0.85

0.02

\$1.08

FPL.com Page 2	0004	0004	051805	E001
TE MOOTH F Mgo C	0001	0001	0,00,00,00,00,00,00,00,00,00,00,00,00,0	2001

Agenda Page 44

## METER SUMMARY

Meter reading - Meter KN5	5121 Next mete	r readi	ng Apr 8, 2024	4.	
Usage Type	Current	-	Previous	=	Usage
kWh used	02861		02707		154

# **ENERGY USAGE COMPARISON**

	This Month	Last Month	Last Year
Service to	Mar 7, 2024	Feb 7, 2024	Mar 8, 2023
kWh Used	154	164	136
Service days	29	32	29
kWh/day	5	5	5
Amount	\$34.04	\$34.57	\$32.54

# **KEEP IN MIND**

- Taxes, fees, and charges on your bill are determined and required by your local and state government to be used at their discretion.
- The fuel charge represents the cost of fuel used to generate electricity. It is
  a direct pass-through to customers. FPL does not profit from fuel, although
  higher costs do result in higher state and local taxes and fees.

# Download the app

Get instant, secure access to outage and billing info from your mobile device.

#### FPL.com/MobileApp

Watch savings add up

Receive a monthly bill credit by allowing FPL Business On Call<sup>®</sup> to cycle off your A/C when necessary.

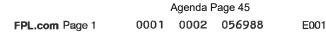
FPL.com/BusinessOnCall

# **Outstanding reliability**

For the seventh time in eight years, FPL earned top national honors for service reliability.

#### FPL.com/Reliability

When you pay by check, you authorize FPL to process your payment electronically or as a draft. If your payment is processed electronically, your checking account may be debited on the same day we receive the check and your check will not be returned with your checking account statement. FPL does not agree to any restrictions, conditions or endorsements placed on any bill statement or payments such as check, money order or other forms of payment. We will process the payment as if these restrictions or conditions do not exist.



#### Electric Bill Statement

For: Feb 6, 2024 to Mar 6, 2024 (29 days) Statement Date: Mar 6, 2024 Account Number: 97899-67024 Service Address: 28 TURNBULL CREEK RD #ENTRY SAINT AUGUSTINE, FL 32092

GRAND OAKS COMMUNITY DEVEL OPMENT DISTRICT, Here's what you owe for this billing period.

# CURRENT BILL

**\$968.60** TOTAL AMOUNT YOU OWE

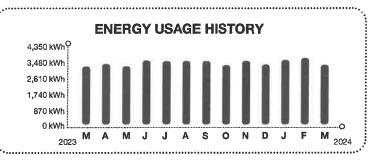
# Mar 27, 2024

NEW CHARGES DUE BY

\_\_\_\_\_

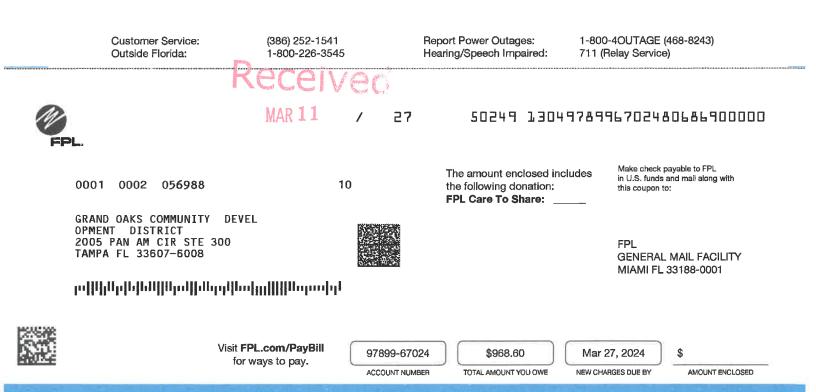
Amount of your last bill	1,019.92
Payments received	-517.43
Balance before new charges	502.4
Total new charges	466.1
Total amount you owe	\$968.60
	(See page 2 for bill details.)

The Florida Public Service Commission has approved a rate decrease that will take effect on April 1. Learn more at FPL.com/Rates.



# **KEEP IN MIND**

- Did you forget? \$502.49 of this bill is past due. If payment has been made, we thank you and apologize for this reminder.
- Payment received after May 28, 2024 is considered LATE; a late payment charge of 1% will apply.





Amount of your last bill Payment received - Thank you

**New Charges** 

Base charge:

Fuel:

Balance before new charges

Non-fuel: (\$0.088030 per kWh)

Gross receipts tax (State tax)

Electric service amount

Regulatory fee (State fee)

Total amount you owe

Taxes and charges

Total new charges

(\$0.037280 per kWh)

GRAND OAKS COMMUNITY DEVEL OPMENT DISTRICT

**BILL DETAILS** 

Rate: GS-1 GENERAL SVC NON-DEMAND / BUSINESS

Account Number: 97899-67024

1,019.92

-517.43

\$502.49

\$466.11

\$968.60

\$12.78

\$310.04

\$131.30

454.12

11.65

11.65

0.34

		-	-	
FPL.com Page 2	0002	0002	056988	E001

Agenda Page 46

# **METER SUMMARY**

Meter reading - Meter K	CD9310. Next meter	r read	ing Apr 5, 2024	4.	
Usage Type	Current	-	Previous	=	Usage
kWh used	08904		05382		3522

#### **ENERGY USAGE COMPARISON**

	This Month	Last Month	Last Year
Service to	Mar 6, 2024	Feb 6, 2024	Mar 7, 2023
kWh Used	3522	3921	3430
Service days	29	32	29
kWh/day	121	122	118
Amount	\$466.11	\$517.43	\$439.54

#### **KEEP IN MIND**

- Taxes, fees, and charges on your bill are determined and required by your local and state government to be used at their discretion.
- The fuel charge represents the cost of fuel used to generate electricity. It is
  a direct pass-through to customers. FPL does not profit from fuel, although
  higher costs do result in higher state and local taxes and fees.

# Download the app

Get instant, secure access to outage and billing info from your mobile device.

# FPL.com/MobileApp

Watch savings add up

Receive a monthly bill credit by allowing FPL Business On Call<sup>®</sup> to cycle off your A/C when necessary.

FPL.com/BusinessOnCall

# **Outstanding reliability**

For the seventh time in eight years, FPL earned top national honors for service reliability.

#### FPL.com/Reliability

When you pay by check, you authorize FPL to process your payment electronically or as a draft. If your payment is processed electronically, your checking account may be debited on the same day we receive the check and your check will not be returned with your checking account statement. FPL does not agree to any restrictions, conditions or endorsements placed on any bill statement or payments such as check, money order or other forms of payment. We will process the payment as if these restrictions or conditions do not exist.



**GRAND OAKS CDD 1055 TURNBULL CREEK RD** ST AUGUSTINE, FL 32092

# Statement Date: March 07, 2024

Amount Due: \$96.95

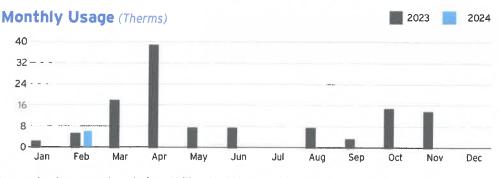
> Due Date: March 28, 2024 Account #: 221008719785

# Account Summary

Current Service Period: February 01, 2024 - February 29, 2024	
Previous Amount Due	\$99.55
Payment(s) Received Since Last Statement	-\$99.55
Current Month's Charges	\$96.95

# Amount Due by March 28, 2024

Amount not paid by due date may be assessed a late payment charge and an additional deposit.





\$96.95

Scan here to view your account online.

# One Less Worrv:

Go paperless and get payment reminders so you never lose track of your bill.



PeoplesGas.com/Paperless

Learn about your newly redesigned bill and get deeper insights about your usage by visiting TECOaccount.com



To ensure prompt credit, please return stub portion of this bill with your payment.

Account #: 221008719785 Due Date: March 28, 2024



Pay your bill online at PeoplesGas.com

See reverse side of your paystub for more ways to pay.

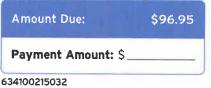
Go Paperless, Go Green! Visit PeoplesGas.com/Paperless to enroll now.



00003861 FTECO103072423382210 00000 03 01000000 17982 002 GRAND OAKS CDD 2005 PAN AM CIR, STE 300 TAMPA, FL 33607-6008

MAR 13

Receive



Mail payment to: TECO P.O. BOX 31318 TAMPA, FL 33631-3318

# 634100215032221008719785000000096958



Service For: 1055 TURNBULL CREEK RD ST AUGUSTINE, FL 32092 Page 2 of 4

# **Meter Read**

## Service Period: Feb 01, 2024 - Feb 29, 2024

Meter Number	Read Date	Current Reading	Previous Reading	= Measured y	K BTU	x Conversion	= Total Used	Billing Period
AIX43880	02/29/2024	119	119	0 CCF	1.047	1.0000	0.0 Therms	29 Days

# **Charge Details**

0	Natural Gas Charges	
	Customer Charge Natural Gas Service Cost	
0	Other Fees and Charges	
	Gas Late Payment Fee	
	Total Other Fees and Charges	
	Miscellaneous Charges	
	Gas Management	1 X \$30.0000
	Total Miscellaneous Charges	

# Total Current Month's Charges

Rate Schedule: General Service 1 - Transportation

\$65.91

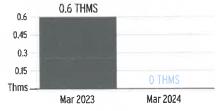
\$65.91

\$1.04

\$30.00 \$30.00

\$96.95

# Avg THMS Used Per Day



Important Messages

For more information about your bill and understanding your charges, please visit PeoplesGas.com



Please Note: If you choose to pay your bill at a location not listed on our website or provided by Peoples Gas, you are paying someone who is not authorized to act as a payment agent at Peoples Gas. You bear the risk that this unauthorized party will relay the payment to Peoples Gas and do so in a timely fashion. Peoples Gas is not responsible for payments made to unauthorized agents, including their failure to deliver or timely deliver the payment to us. Such failures may result in late payment charges to your account or service disconnection.



Greenscape Pump Services, Inc. 1425 Whitlock Lane, Suite 108 Carrollton, TX 75006

Date	Invoice #
3/25/24	34307

Phone: 9724460037 Fax: 972-446-0313

Bill To
Grand Oaks C.D.D. Marc Harris 2005 Pan Am Circle, #300 Tampa, Florida 33607

Grand Oaks C	.D.D.	
Marc Harris		
3500 State Ro	ad 16	
St. Augustine,	FL., 32084	

P.O. Number	Terms	Rep	Ship	Via	F	.О.В.		Project
	Net 30	JG	3/25/24					24.1058 service
Quantity			Description			Unit Price		Amount
	Renewal of data p 3-25-2024, valid of Virtual Scada rene	intil 4-30-2	ADA, for first pump 1025 ID 0030112B34	station. Renewed AE		7	48.00	748.00
						Total		\$748.00

# KUTAK ROCK LLP

**TALLAHASSEE, FLORIDA** 

Telephone 404-222-4600 Facsimile 404-222-4654

Federal ID 47-0597598

February 29, 2024

Check Remit To: Kutak Rock LLP PO Box 30057 Omaha, NE 68103-1157

# **ACH/Wire Transfer Remit To:**

ABA #10400016 First National Bank of Omaha Kutak Rock LLP A/C # 24690470 Reference: Invoice No. 3355392 Client Matter No. 8523-1 Notification Email: eftgroup@kutakrock.com

Mr. Brian Lamb Grand Oaks CDD INFRAMARK Suite 300 2005 Pan Am Circle Tampa, FL 33607

Invoice No. 3355392 8523-1

# Re: General Counsel

# For Professional Legal Services Rendered

01/02/24	J. Johnson	0.40	170.00	Confer with Harris regarding storm water trust
01/03/24	J. Johnson	1.70	722.50	Review proposed long term storm water lease; attend call with Dame
01/06/24	J. Johnson	0.50	212.50	and Harris regarding same Review additional correspondence on storm water lease options and follow up
01/08/24	J. Johnson	0.70	297.50	follow up Research storm water trust structure and confer with Harris
01/09/24	J. Johnson	0.30	127.50	Review draft letter to residents and edit
01/11/24	J. Johnson	0.50	212.50	Attend call with Hyatt and Koncar
01/12/24	J. Johnson	0.30	127.50	Confer with Tilton regarding Costa Verde litigation
01/15/24	J. Johnson	0.60	255.00	Confer with Steinmeyer regarding storm water lease

# KUTAK ROCK LLP

Grand Oaks CDD February 29, 2024 Client Matter No. 8523-1 Invoice No. 3355392 Page 2

01/16/24	A. Warner	0.50	92.50	Research and provide Johnson with maintenance covenants
01/19/24	J. Johnson	0.40	170.00	Confer with Steinmeyer regarding
01/19/24	K. Jusevitch	0.20	37.00	storm water lease Research status of disclosure;
01/20/24	G. Lovett	0.30	75.00	correspond with district manager Monitor legislative process relating
01/22/24	J. Johnson	0.90	382.50	to matters impacting special districts Conference call with Tilton regarding Costa Verde litigation;
01/24/24	J. Johnson	0.90	382.50	follow up on court files Attend call with Koncar and environmental consultants; follow up
01/25/24	J. Johnson	1.10	467.50	with Hyatt Review agenda packet; attend board
01/29/24	J. Johnson	0.20	85.00	meeting; post meeting wrap up Review correspondence on pavement issues
TOTAL HO	URS	9.50		
TOTAL FOR	R SERVICES RE	INDERED		\$3,817.00
TOTAL CUI	RRENT AMOUN	NT DUE		\$3,817.00
UNPAID IN	VOICES:			
Ostalas 27	2022	T	2207242	5 070 74
October 27, 2 November 2		Invoice No Invoice No		5,978.74 673.00
December 20	,	Invoice No		1,151.00
January 26, 2	·	Invoice No		1,131.00
	F			¢12 407 74
TOTAL DU	E			<u>\$13,496.74</u>



213 West 35th Street, 2nd Floor New York, NY 10001

		Loan Number	5030873
	Development District n Circle; Suite 300	Invoice Number	5030873 40824
Tampa, FL 3	36607	Invoice Date	3/14/2024
		Current Due Date	4/8/2024
		<b>Current Amount Due</b>	\$ 1,494.00
		April Installment Due	\$ 1,494.00
		Sales Tax Amount Due	\$ -
		Amount Enclosed	 
		If payment is made on or please include late fee of	8/2024
Payments by	y Mail	Loan Number	5030873
Payable to:	Eastern Funding LLC dba Macrolease		
		Current Due Date	3/8/2024
Mail to:	Eastern Funding LLC dba Macrolease	<b>Current Amount Due</b>	\$ 1,494.00
	P.O. Box 5441 White Plain, NY 10602	Past Due Amount	\$ 298.80
		Maturity Date	9/8/2027
Please be su on the check	re to include the loan number		

If you have opted for automatic payments (ACH), your payments will be deducted on the above payment due date and no further action is required. You may retain this statement for your records.

To make your payment by phone, changes to your account or for general account inquiries, please contact Customer Service at (212) 819-2000.



# MHD Communications 5808 Breckenridge Pkwy Ste G Tampa, FL 33610 (813) 948-0202

Date	Invoice
03/06/2024	33587
Account	

Grand Oaks

# Ship To

Grand Oaks CDD 1055 Turnbull Creek Road St Augustine , FL 32092 United States

Bill To: Grand Oaks CDD Attn: Accounts Payable 1055 Turnbull Creek Road St Augustine , FL 32092 United States

Terms	Due Date	PO Number	Reference	
NET15	03/21/2024			

Service Request Number	441759
Summary	GRAND OAKS CDD - CANNOT LOGIN
Billing Method	Actual Rates
Detail	Tue 3/5/2024/11:21 AM UTC-05/ Kathryn Nappa (time)- Called Rebekah, connected to her machine via support session Looked up previous ticket for issue Logged into Entrapass web with mhdadmin creds Reset password for GrandOaks user to the same as what is found in IT Glue Saw that account was Disabled Re-enabled account and saved Logged in as GrandOaks successfully Rebekah asked if there was anything we could do ton keep the account from disabling I logged in as mhdadmin, set the expiration for the grandoaks account for May 2026 (was set to March 2023), and unchecked this option Unchecked option to lock account after 5 bad passwords Logged back in as grandoaks Researched issue online, could not find any reason why account is disabling
	Tue 3/5/2024/11:18 AM UTC-05/ Rebekah Scroggins rebekah.scroggins@inframark.com This email comes from outside the organization. Do not click links or open attachments unless it is an email you expected to receive.
	I accepted the invite but nothing is happening on my side.
	Rebekah Scroggins  LCAM Community Manager, CDD Project Manager FL Notary Public [image] 1055 Turnbull Creek Road   St. Augustine, FL 32092 630 Kingsley Ave., Suite B   Orange Park, FL 32073
	Office Hours: Monday to Friday 9:00 a.m. – 5:00 pm. Direct: 407.566.2018 www.inframarkims.com
	Please include your address and community name on all emails. Townsquare:https://townsquare.nabrnetwork.com for ARC Forms, Governing Docs, Community News, Pay fees For ESTOPPEL requests please reach out tohttps://inframark.condocerts.com For accounting, pleaseemailCustomercare@inframark.com

٦

· · · · ·		Balance Du		\$75.00			
A late payment charge	of 5% per month will be applied to all npaid balances.	Paymen Credi		\$0.00 \$0.00			
		Invoice Tot		\$75.00			
We app	preciate your business! ccepts checks and all major credit cards.	Sales Ta		\$0.00			
		Invoice Subtot		\$75.00			
		Tota	Services:	\$75.00			
<u>Billable Services</u> Help Desk Technician	Remote - Business Hours	0.50	150.00	\$75.00			
Services	Work Type	Hours	Rate	Amount			
Company Name Contact Name	Grand Oaks CDD Rebekah Scroggins						
Resolution Company Name	I cannot log into my entrapass web. Rebekah Scroggins   LCAM Community Manager, CDD Project Ma FL Notary Public [image] 1055 Turnbull Creek Road   St. August 630 Kingsley Ave., Suite B   Orange Pa Office Hours: Monday to Friday 9:00 a.m. – 5:00 pm. Direct: 407.566.2018 www.inframarkims.com Please include your address and comm Townsquare: https://townsquare.nabr Docs, Community News, Pay fees For ESTOPPEL requests please reach o For accounting, pleaseemail Customer Tue 3/5/2024/11:21 AM UTC-05/ Kathr Called Rebekah, connected to her mac Looked up previous ticket for issue Logged into Entrapass web with mhda Reset password for GrandOaks user to Saw that account was Disabled Re-enabled account and saved Logged in as GrandOaks successfully Rebekah asked if there was anything v disabling I logged in as mhdadmin, set the expin 2026 (was set to March 2023), and uncu Unchecked option to lock account after Logged back in as grandOaks Researched issue online, could not fine	ine, FL 32092 rk, FL 32073 nunity name on all e network.com for AF ut tohttps://inframa care@inframark.co yn Nappa (time)- hine via support ses of the same as what i ve could do ton keep ration for the grand hecked this option r 5 bad passwords	C Forms, Go Irk.condocer Ssion s found in IT o the accour oaks accoun	Glue t from t for May			
	Tue 3/5/2024/9:34 AM UTC-05/ Rebekah Scroggins This email comes from outside the organization. Do not click links or open attachments unless it is an email you expected to receive.						

Г

Invoice Time Detail

Invoice Number:	33587
Company:	Grand Oaks CDD

Charge To	: Grand Oaks CD	D / GRAND OAKS CDD - CANN	OT LO	OGIN Lo	cation: Main	
Date	Staff	Notes	Bill	Hours	Rate	Ext Amt
03/05/2024	1 Nappa, Kathryn	Service Ticket:441759	Y	0.50	150.00	\$75.00
		Summary:GRAND OAKS CDD - CANNOT LOGIN				
		Called Rebekah, connected to her machine via support session Looked up previous ticket for issue Logged into Entrapass web with mhdadmin creds Reset password for GrandOaks user to the same as what is found in IT Glue Saw that account was Disabled Re-enabled account and saved Logged in as GrandOaks successfully Rebekah asked if there was anything we could do ton keep the account from disabling I logged in as mhdadmin, set the expiration for the grandoaks account for May 2026 (was set to March 2023), and unchecked this option Unchecked option to lock account after 5 bad passwords Logged back in as grandoaks Researched issue online, could not find any reason why account is disabling				

Subtotal: \$75.00

Invoice Time Total:

Billable Hours: 0.50

# **INVOICE**

Southeast Utilities Services, Inc. filterzones@gmail.com 1595 Timber Trace Drive St. Augustine, FL 32092

+1 (904) 501-0523

# Grand Oaks CDD

Bill to Grand Oaks CDD Ship to Grand Oaks CDD

# Invoice details

Invoice no.: 487440 Terms: Net 30 Invoice date: 02/29/2024 Due date: 03/15/2024

#	Date	Product or service	SKU	Qty	Rate	Amount
1.		Labor only physical repair or maintenence/ monthly contract		1	\$300.00	\$300.00
2.		Labor only physical repair or maintenence/ 1 hr., install office drop box/ 2/2	/24	1	\$57.50	\$57.50
3.		Labor only physical repair or maintenence/ 3 hr., fountain lights repair, 2/5/2	4	3	\$57.50	\$172.50
4.		Labor only physical repair or maintenence/ 3 hrs., bluffs lights fix, stain fix,	2/10/24	3	\$57.50	\$172.50
5.		Labor only physical repair or maintenence/ 1 hr., field inspection red barn 2	/12/24	1	\$57.50	\$57.50
6.		Labor only physical repair or maintenence/ 3 hrs., drain maintenance red b	arn rd. 2/14	3	\$57.50	\$172.50
7.		Labor only physical repair or maintenence/ 2 hrs,. garden rd. leak locate 2/	16/24	2	\$57.50	\$115.00
8.		Labor only physical repair or maintenence/ 2 hrs,. gym repairs doors and tr	rash can. 2/19/24	2	\$57.50	\$115.00
9.		Labor only physical repair or maintenence/ 3 hrs., pool bathrooms work var	ndalism. 2/21/24	3	\$57.50	\$172.50

Agenda Page 57



MK-WI-S300 GCFS 1555 N. Rivercenter Drive, Suite 300 Milwaukee, WI 53212

7166067

GRAND Oaks Community Development DIS ATTN District Manager 2005 Pan AM Circle Suite 300 Tampa, FL 33607 United States





Corporate Trust Services EP-MN-WN3L 60 Livingston Ave. St. Paul, MN 55107 Invoice Number: Account Number: Invoice Date: Direct Inquiries To: Phone: Agenda Page 59

12/22/2023 Duffy, Leanne M (407)-835-3807

7166067

GRAND Oaks Community Development DIS ATTN District Manager 2005 Pan AM Circle Suite 300 Tampa, FL 33607 United States

GRAND OAKS COMMUNITY DEVELOPMENT DISTRICT SPECIAL ASSESSMENT REVENUE BONDS, SERIES 2021 ASSESSMENT AREA 3 REVENUE ACCOUNT

> The following is a statement of transactions pertaining to your account. For further information, please review the attached. STATEMENT SUMMARY

# PLEASE REMIT BOTTOM COUPON PORTION OF THIS PAGE WITH CHECK PAYMENT OF INVOICE.

TOTAL AMOUNT DUE

\$4,040.63

All invoices are due upon receipt.

Please detach at perforation and return bottom portion of the statement with your check, payable to U.S. Bank.

GRAND OAKS COMMUNITY DEVELOPMENT DISTRICT SPECIAL ASSESSMENT REVENUE BONDS, SERIES 2021 ASSESSMENT AREA 3 REVENUE ACCOUNT

Invoice Number:7166067Account Number:234670000Current Due:\$4,040.63Direct Inquiries To:Duffy, Leanne MPhone:(407)-835-3807

Wire Instructions:

U.S. Bank

Invoice # 7166067 Attn: Fee Dept St. Paul Please mail payments to: U.S. Bank CM-9690 PO BOX 70870 St. Paul, MN 55170-9690





Corporate Trust Services EP-MN-WN3L 60 Livingston Ave. St. Paul, MN 55107

Invoice Number:Agenda Page 60<br/>/166067Invoice Date:12/22/2023Account Number:234670000Direct Inquiries To:Duffy, Leanne MPhone:(407)-835-3807

# GRAND OAKS COMMUNITY DEVELOPMENT DISTRICT SPECIAL ASSESSMENT REVENUE BONDS, SERIES 2021 ASSESSMENT AREA 3 REVENUE ACCOUNT

Accounts Included	234670000	234670001	234670002	234670003	234670004	234670005
In This Relationship	: 234670006					

CURRENT CHARGE	S SUMMARIZED FOR	ENTIRE RELATIONS	HIP	
Detail of Current Charges	Volume	Rate	Portion of Year	Total Fees
04111 Paying Agent / Regist / Trustee Agent	1.00	3,750.00	100.00%	\$3,750.00
Subtotal Administration Fees - In Advance 12	/01/2023 - 11/30/2024	L		\$3,750.00
Incidental Expenses 12/01/2023 to 11/30/2024	3,750.00	0.0775		\$290. <b>6</b> 3
Subtotal Incidental Expenses				\$290.63
TOTAL AMOUNT DUE				\$4,040.63



# **6C**

# Grand Oaks Community Development District

Financial Statements (Unaudited)

Period Ending March 31, 2024

Prepared by:



2005 Pan Am Circle ~ Suite 300 ~ Tampa, Florida 33607 Phone (813) 873-7300 ~ Fax (813) 873-7070

Balance Sheet

As of March 31, 2024

(In Whole Numbers)

	G	ENERAL	SERIES 2019 DEBT SERVIC		SERIES 2020 EBT SERVICE	SERIES 2021 DEBT SERVICE		RIES 2019A CAPITAL PROJECTS	SERIES 2020 CAPITAL PROJECTS	CA	IES 2021 APITAL DJECTS		GENERAL KED ASSETS	GENERAL LONG-TERM	
ACCOUNT DESCRIPTION		FUND	FUND		FUND	FUND		FUND	FUND	F	UND		FUND	DEBT FUND	TOTAL
ASSETS															
Cash - Operating Account	\$	265,063	\$	- \$	-	\$-	\$	-	\$-	\$	-	\$	- 5	6 - 3	\$ 265,063
Cash in Transit		-	7,17	2	4,386	-		-	-		-		-	-	11,558
Due From Developer		118,934		-	-	-		-	-		-		-	-	118,934
Due From Other Funds		-	63,94	4	42,184	12,707		-	-		-		-	-	118,835
Investments:															
Acquisition & Construction Account		-		-	12	-		31,017	42,187		13,756		-	-	86,972
Interest Account		-		-	1,346	-		-	-		-		-	-	1,346
Prepayment Account		-	27	5	32,873	-	· _		-		-		-	-	33,148
Reserve Fund		-	676,69	7	933,184	300,024			-	-		· -		-	1,909,905
Revenue Fund		-	658,79	0	722,619	87,653	-		-				-	-	1,469,062
State Road 16 Subaccount		-		-	-	-	-		-	. 77,418			-	-	77,418
Deposits		1,560		-	-	-		-	-		-		-	-	1,560
Fixed Assets															
Construction Work In Process		-		-	-	-		-	-		-		25,866,101	-	25,866,101
Amount Avail In Debt Services		-		-	-	-		-	-		-		-	1,557,457	1,557,457
Amount To Be Provided		-		-	-	-		-	-		-		-	28,968,823	28,968,823
TOTAL ASSETS	\$	385,557	\$ 1,406,87	8 \$	1,736,604	\$ 400,384	\$	31,017	\$ 42,187	\$	91,174	\$	25,866,101	30,526,280	\$ 60,486,182
LIABILITIES															
Accounts Payable	\$	45,795	\$	- \$	-	\$-	\$	-	\$-	\$	-	\$	- 9	6 - 3	\$ 45,795
Insurance Financing Payable		1,558		-	-	-		-	-		-		-	-	1,558
Accounts Payable - Other		-		-	-	-		-	504,540		-		-	-	504,540
Deferred Revenue		32,382		-	-	-		-	-		-		-	-	32,382
Bonds Payable		-		-	-	-		-	-		-		-	30,526,280	30,526,280
Due To Other Funds		34,208		-	-	-		29,994	41,337		13,296		-	-	118,835
TOTAL LIABILITIES		113,943		-		_		29,994	545,877		13,296		-	30,526,280	31,229,390

Balance Sheet

# As of March 31, 2024

(In Whole Numbers)

					SERIES 2019A	SERIES 2020	SERIES 2021			
		SERIES 2019A	SERIES 2020	SERIES 2021	CAPITAL	CAPITAL	CAPITAL	GENERAL	GENERAL	
	GENERAL	DEBT SERVICE	DEBT SERVICE	DEBT SERVICE	PROJECTS	PROJECTS	PROJECTS	FIXED ASSETS	LONG-TERM	
ACCOUNT DESCRIPTION	FUND	FUND	FUND	FUND	FUND	FUND	FUND	FUND	DEBT FUND	TOTAL
FUND BALANCES										
Restricted for:										
Debt Service	-	1,406,878	1,736,604	400,384	-	-	-	-	-	3,543,866
Capital Projects	-	-	-	-	1,023	-	77,878	-	-	78,901
Unassigned:	271,614	-	-	-	-	(503,690)	-	25,866,101	-	25,634,025
TOTAL FUND BALANCES	271,614	1,406,878	1,736,604	400,384	1,023	(503,690)	77,878	25,866,101	-	29,256,792
TOTAL LIABILITIES & FUND BALANCES	\$ 385,557	\$ 1,406,878	\$ 1,736,604	\$ 400,384	\$ 31,017	\$ 42,187	\$ 91,174	\$ 25,866,101	\$ 30,526,280 \$	60,486,182

Statement of Revenues, Expenditures and Changes in Fund Balances

# For the Period Ending March 31, 2024 General Fund (001) *(In Whole Numbers)*

ACCOUNT DESCRIPTION	ANNUAL ADOPTED BUDGET	YEAR TO DATE ACTUAL	VARIANCE (\$) FAV(UNFAV)	YTD ACTUAL AS A % OF ADOPTED BUD	
REVENUES					
Interest - Investments	\$ -	\$ 21	\$ 21	0.00%	
Rental Income	-	1,175	1,175	0.00%	
Special Assmnts- Tax Collector	536,577	485,454	(51,123)	90.47%	
Special Assmnts- CDD Collected	524,443	285,136	(239,307)	54.37%	
HOA Contributions	-	32,480	32,480	0.00%	
Other Miscellaneous Revenues	-	220	220	0.00%	
TOTAL REVENUES	1,061,020	804,486	(256,534)	75.82%	
EXPENDITURES					
Administration					
Supervisor Fees	12,000	400	11,600	3.33%	
ProfServ-Dissemination Agent	9,000	4,250	4,750	47.22%	
ProfServ-Trustee Fees	11,000	11,112	(112)	101.02%	
District Counsel	12,000	18,190	(6,190)	151.58%	
District Engineer	5,000	11,498	(6,498)	229.96%	
District Manager	54,075	26,644	27,431	49.27%	
Accounting Services	9,270	4,568	4,702	49.28%	
Auditing Services	5,000	-	5,000	0.00%	
Website Compliance	4,000	1,553	2,447	38.83%	
Postage, Phone, Faxes, Copies	300	1,513	(1,213)	504.33%	
Public Officials Insurance	2,800	2,788	12	99.57%	
Legal Advertising	2,000	1,873	127	93.65%	
Bank Fees	150	-	150	0.00%	
Website Administration	1,500	688	812	45.87%	
Office Supplies	250	338	(88)	135.20%	
Dues, Licenses, Subscriptions	175	485	(310)	277.14%	
Total Administration	128,520	85,900	42,620	66.84%	
Electric Utility Services					
Utility - Electric	160,000	46,072	113,928	28.80%	
Total Electric Utility Services	160,000	46,072	113,928	28.80%	
Water-Sewer Comb Services					
Utility - Water	9,000	2,510	6,490	27.89%	
Total Water-Sewer Comb Services	9,000	2,510	6,490	27.89%	

# Statement of Revenues, Expenditures and Changes in Fund Balances

For the Period Ending March 31, 2024 General Fund (001) (In Whole Numbers)

ACCOUNT DESCRIPTION	ANNUAL ADOPTED BUDGET	YEAR TO DATE ACTUAL	VARIANCE (\$) FAV(UNFAV)	YTD ACTUAL AS A % OF ADOPTED BUD
Other Physical Environment				
Waterway Management	38,000	6,650	31,350	17.50%
Insurance -Property & Casualty	22,000	56,931	(34,931)	258.78%
R&M-General	2,500	1,141	1,359	45.64%
Landscape Maintenance	340,000	141,383	224,674	41.72%
R&M-Hardscape Cleaning	14,000	-	14,000	0.00%
Plant Replacement Program	10,000	12,348	(2,348)	123.48%
Miscellaneous Maintenance	14,000	12,734	(25,246)	90.96%
Irrigation Maintenance	8,500	6,397	2,103	75.26%
Total Other Physical Environment	449,000	238,039	210,961	53.02%
Road and Street Facilities				
Sidewalk & Pavement Repair	5,000		5,000	0.00%
Total Road and Street Facilities	5,000	-	5,000	0.00%
Parks and Recreations				
Personnel Services	195,000	68,944	126,056	35.36%
R&M-Pools	24,500	15,172	9,328	61.93%
Recreation / Park Facility Maintenance	35,000	15,407	19,593	44.02%
Recreation Equip. Maint.	5,000	16,161	(11,161)	323.22%
Miscellaneous Maintenance	5,000	-	5,000	0.00%
Total Parks and Recreations	264,500	115,684	148,816	43.74%
<u>Reserves</u>				
Capital Reserve	45,000		45,000	0.00%
Total Reserves	45,000		45,000	0.00%
OTAL EXPENDITURES & RESERVES	1,061,020	488,205	572,815	46.01%
Excess (deficiency) of revenues				
Over (under) expenditures	-	316,281	316,281	0.00%
UND BALANCE, BEGINNING (OCT 1, 2023)		(44,667)		
UND BALANCE, ENDING		\$ 271,614		

Statement of Revenues, Expenditures and Changes in Fund Balances

For the Period Ending March 31, 2024 Series 2019A Debt Service Fund (201) (In Whole Numbers)

ACCOUNT DESCRIPTION	ANNUAL ADOPTED BUDGET	YEAR TO DATE		VARIANCE (\$) FAV(UNFAV)		YTD ACTUAL AS A % OF ADOPTED BUD
REVENUES						
Interest - Investments	\$-	\$	24,433	\$	24,433	0.00%
Special Assmnts- Tax Collector	571,534		517,079	(	54,455)	90.47%
Special Assmnts- CDD Collected	101,504		291,514	1	90,010	287.19%
TOTAL REVENUES	673,038		833,026	1	59,988	123.77%
EXPENDITURES Debt Service						
Principal Debt Retirement	190,000		190,000		-	100.00%
Interest Expense	483,038		243,175	2	39,863	50.34%
Total Debt Service	673,038		433,175	2	39,863	64.36%
TOTAL EXPENDITURES	673,038		433,175	2	39,863	64.36%
Excess (deficiency) of revenues						
Over (under) expenditures	-	·	399,851	3	99,851	0.00%
FUND BALANCE, BEGINNING (OCT 1, 2023)			1,007,027			
FUND BALANCE, ENDING		\$	1,406,878			

Statement of Revenues, Expenditures and Changes in Fund Balances

For the Period Ending March 31, 2024 Series 2020 Debt Service Fund (202) (In Whole Numbers)

ACCOUNT DESCRIPTION	ANNUAL ADOPTED BUDGET		YEAR TO DATE		VARIANCE (\$) FAV(UNFAV)		YTD ACTUAL AS A % OF ADOPTED BUD
REVENUES							
Interest - Investments	\$	-	\$	31,963	\$	31,963	0.00%
Special Assmnts- Tax Collector		349,501		316,202		(33,299)	90.47%
Special Assmnts- CDD Collected		584,287		766,525		182,238	131.19%
TOTAL REVENUES		933,788		1,114,690		180,902	119.37%
EXPENDITURES Debt Service							
Principal Debt Retirement		275,000		-		275,000	0.00%
Interest Expense		658,788		329,394		329,394	50.00%
Total Debt Service		933,788		329,394		604,394	35.28%
TOTAL EXPENDITURES		933,788		329,394		604,394	35.28%
Excess (deficiency) of revenues							
Over (under) expenditures		-		785,296		785,296	0.00%
FUND BALANCE, BEGINNING (OCT 1, 2023)				951,308			
FUND BALANCE, ENDING			\$	1,736,604			

Statement of Revenues, Expenditures and Changes in Fund Balances

For the Period Ending March 31, 2024 Series 2021 Debt Service Fund (203) (In Whole Numbers)

ACCOUNT DESCRIPTION	ANNUAL ADOPTED BUDGET		YEAR TO DATE ACTUAL		VARIANCE (\$) FAV(UNFAV)		YTD ACTUAL AS A % OF ADOPTED BUD
REVENUES							
Interest - Investments	\$	-	\$	9,436	\$	9,436	0.00%
Special Assmnts- CDD Collected		297,900		290,067		(7,833)	97.37%
TOTAL REVENUES		297,900		299,503		1,603	100.54%
EXPENDITURES Debt Service							
Principal Debt Retirement		110,000		110.000		-	100.00%
Interest Expense		187,900		93,950		93,950	50.00%
Total Debt Service		297,900		203,950		93,950	68.46%
TOTAL EXPENDITURES		297,900		203,950		93,950	68.46%
Excess (deficiency) of revenues Over (under) expenditures		_		95,553		95,553	0.00%
FUND BALANCE, BEGINNING (OCT 1, 2023)				304,831			
FUND BALANCE, ENDING			\$	400,384			

Statement of Revenues, Expenditures and Changes in Fund Balances

For the Period Ending March 31, 2024 Series 2019A Capital Projects Fund (301) *(In Whole Numbers)* 

#### ANNUAL YTD ACTUAL ADOPTED YEAR TO DATE VARIANCE (\$) AS A % OF ACCOUNT DESCRIPTION BUDGET ACTUAL FAV(UNFAV) ADOPTED BUD REVENUES Interest - Investments \$ \$ 528 \$ 528 0.00% -TOTAL REVENUES -528 0.00% 528 EXPENDITURES TOTAL EXPENDITURES 0.00% ---Excess (deficiency) of revenues Over (under) expenditures 0.00% 528 528 FUND BALANCE, BEGINNING (OCT 1, 2023) 495 FUND BALANCE, ENDING 1,023 \$

Statement of Revenues, Expenditures and Changes in Fund Balances

For the Period Ending March 31, 2024 Series 2020 Capital Projects Fund (302) *(In Whole Numbers)* 

ACCOUNT DESCRIPTION	ANNUAL ADOPTED BUDGET		 AR TO DATE ACTUAL	VARIANCE (\$) FAV(UNFAV)	YTD ACTUAL AS A % OF ADOPTED BUD	
REVENUES						
Interest - Investments	\$	-	\$ 715	\$ 715	0.00%	
TOTAL REVENUES		-	715	715	0.00%	
EXPENDITURES						
TOTAL EXPENDITURES		-	-	-	0.00%	
Excess (deficiency) of revenues						
Over (under) expenditures		-	 715	715	0.00%	
FUND BALANCE, BEGINNING (OCT 1, 2023)			(504,405)			
FUND BALANCE, ENDING			\$ (503,690)			

Statement of Revenues, Expenditures and Changes in Fund Balances

For the Period Ending March 31, 2024 Series 2021 Capital Projects Fund (303) *(In Whole Numbers)* 

ACCOUNT DESCRIPTION	ANNUAL ADOPTED BUDGET		YEAR TO DATE ACTUAL			ANCE (\$) (UNFAV)	YTD ACTUAL AS A % OF ADOPTED BUD	
REVENUES								
Interest - Investments	\$	-	\$	7,871	\$	7,871	0.00%	
TOTAL REVENUES		-		7,871		7,871	0.00%	
EXPENDITURES								
Construction In Progress								
Construction in Progress		-	_	423,908	_	(423,908)	0.00%	
Total Construction In Progress		-		423,908		(423,908)	0.00%	
TOTAL EXPENDITURES		-		423,908		(423,908)	0.00%	
Excess (deficiency) of revenues								
Over (under) expenditures		-		(416,037)		(416,037)	0.00%	
FUND BALANCE, BEGINNING (OCT 1, 2023)				493,915				
FUND BALANCE, ENDING			\$	77,878				

#### GRAND OAKS COMMUNITY DEVELOPMENT DISTRICT

Statement of Revenues, Expenditures and Changes in Fund Balances

For the Period Ending March 31, 2024 General Fixed Assets Fund (900) (In Whole Numbers)

ACCOUNT DESCRIPTION	ANNUAL ADOPTED BUDGET	YEAR TO DATE ACTUAL	VARIANCE (\$) FAV(UNFAV)	YTD ACTUAL AS A % OF ADOPTED BUD
REVENUES				
TOTAL REVENUES	-	-	-	0.00%
EXPENDITURES				
TOTAL EXPENDITURES	-	-	-	0.00%
Excess (deficiency) of revenues Over (under) expenditures		<u> </u>	<u>-</u>	0.00%
FUND BALANCE, BEGINNING (OCT 1, 2023)		25,866,101		
FUND BALANCE, ENDING		\$ 25,866,101		

## **Bank Account Statement**

Bank Account Statement: Bank Account No.: 9049, Statement No.: 03-24

#### Currency Code

Statement Date	03/31/24	Statement Balance	269,167.36
Balance Last Statement	450,760.68	Outstanding Bank Transactions	-1,841.03
Statement Ending Balance	269,167.36	Subtotal	267,326.33
		Outstanding Checks	-2,263.20
G/L Balance at 03/31/24	265,063.13	Bank Account Balance	265,063.13

Transaction Date	Туре	Document No.	Description	Value Date	Applied Entries	Applied Amount	Statement Amount
Statement No.	03-24						
02/16/24	Bank Account Ledger Entry	1557	Check for Vendor V00029		1	-37,397.63	-37,397.63
02/29/24	Bank Account Ledger Entry	1566	Check for Vendor V00047		1	-2,557.50	-2,557.50
02/29/24	Bank Account Ledger Entry	1567	Check for Vendor V00058		1	-75.34	-75.34
02/29/24	Bank Account Ledger Entry	1568	Check for Vendor V00006		1	-6,277.50	-6,277.50
02/29/24	Bank Account Ledger Entry	1569	Check for Vendor V00040		1	-9.69	-9.69
02/29/24	Bank Account Ledger Entry	1570	Check for Vendor V00033		1	-1,551.20	-1,551.20
02/29/24	Bank Account Ledger Entry	1571	Check for Vendor V00074		1	-31,297.38	-31,297.38
02/29/24	Bank Account Ledger Entry	1572	Check for Vendor V00068		1	-250.00	-250.00
02/29/24	Bank Account Ledger Entry	1573	Check for Vendor V00027		1	-3,028.00	-3,028.00
02/29/24	Bank Account Ledger Entry	1574	Check for Vendor V00034		1	-99.55	-99.55
02/29/24	Bank Account Ledger Entry	1575	Check for Vendor V00080		1	-3,250.00	-3,250.00
02/29/24	Bank Account Ledger Entry	1576	Check for Vendor V00057		1	-23,044.00	-23,044.00
02/29/24	Bank Account Ledger Entry	1577	Check for Vendor V00018		1	-200.00	-200.00
03/05/24	Bank Account Ledger	1579	Check for Vendor V00058		1	-75.34	-75.34
03/05/24	Entry Bank Account Ledger	1580	Check for Vendor		1	-18,541.51	-18,541.51
03/05/24	Entry Bank Account Ledger	1581	V00029 Check for Vendor		1	-13,496.74	-13,496.74
03/05/24	Entry Bank Account Ledger	1582	V00027 Check for Vendor		1	-1,350.00	-1,350.00
03/05/24	Entry Bank Account Ledger	1583	V00063 Check for Vendor		1	-1,335.00	-1,335.00
03/05/24	Entry Bank Account Ledger	1584	V00071 Check for Vendor		1	-465.72	-465.72
03/05/24	Entry Bank Account Ledger	1585	V00004 Check for Vendor		1	-1,250.00	-1,250.00
03/05/24	Entry Bank Account Ledger	1586	V00018 Check for Vendor		1	-4,040.63	-4,040.63
03/14/24	Entry Bank Account Ledger	1587	V00032 Check for Vendor		1	-65.00	-65.00
	Entry		V00079				

### **Bank Account Statement**

Grand Oaks CDD

#### Currency Code

Statement Date	03/31/24	Statement Balance	269,167.36
Balance Last Statement	450,760.68	Outstanding Bank Transactions	-1,841.03
Statement Ending Balance	269,167.36	Subtotal	267,326.33
		Outstanding Checks	-2,263.20
G/L Balance at 03/31/24	265,063.13	Bank Account Balance	265,063.13

Transaction Date	Туре	Document No.	Description	Value Date	Applied Entries	Applied Amount	Statement Amount
03/14/24	Bank Account Ledger Entry	1588	Check for Vendor V00033		1	-4,089.73	-4,089.73
03/14/24	Bank Account Ledger Entry	1589	Check for Vendor V00052		1	-75.00	-75.00
03/14/24	Bank Account Ledger Entry	1590	Check for Vendor V00057		1	-19,084.00	-19,084.00
03/14/24	Bank Account Ledger Entry	1591	Check for Vendor V00070		1	-151.27	-151.27
03/26/24	Bank Account Ledger Entry	1593	Check for Vendor V00033		1	-7,395.74	-7,395.74
03/26/24	Bank Account Ledger Entry	1594	Check for Vendor V00029		1	-17,935.92	-17,935.92
03/11/24	Bank Account Ledger Entry	JE000730	ACH - EQUIPMENT		1	-1,494.00	-1,494.00
03/19/24	Bank Account Ledger Entry	JE000729	Tax Revenue / Debt Service		1	18,290.07	18,290.07

Total

-181,593.32

-181,593.32

Outstanding Pa	ayments				
Posting Date Document Type		Document No.	Description		Statement Amount
07/01/23		JE000429	Reverse VOID CK#1223###### Grand Oaks CDD	)	-1,841.03
	Quantity	1	-	Total	-1,841.03
Outstanding Cl	hecks				
Posting Date	Document Type	Check No.	Description		Statement Amount
03/26/24	Payment	1592	Check for Vendor V00047		-2,166.25
03/26/24	Payment	1595	Check for Vendor V00034		-96.95
	Quantity	2	-	Total	-2,263.20

## **6D.**

### **RESOLUTION 2024-02**

## A RESOLUTION AMENDING GRAND OAKS COMMUNITY DEVELOPMENT DISTRICT GENERAL FUND BUDGET FOR FISCAL YEAR 2024

WHEREAS, the Board of Supervisors, hereinafter referred to as the "Board", of Grand Oaks Community Development District, hereinafter referred to as "District", adopted a General Fund Budget for Fiscal Year 2024, and

**WHEREAS**, the Board desires to reallocate funds budgeted to reappropriate Revenues and Expenses approved during the Fiscal Year.

NOW THEREFORE, BE IT RESOLVED BY THE BOARD OF SUPERVISORS OF THE GRAND OAKS COMMMUNITY DEVELOPMENT DISTRICT THE FOLLOWING:

1. The General Fund Budget is hereby amended in accordance with Exhibit "A" attached.

2. This resolution shall become effective this \_\_th day of April 2024 and be reflected in the monthly and Fiscal Year End 9/30/2024 Financial Statements and Audit Report of the District.

Grand Oaks **Community Development District** 

Ву: \_\_\_\_\_

Chairman

Attest:

By:\_\_

Secretary

## GRAND OAKS COMMUNITY DEVELOPMENT DISTRICT

Agenda Page 78

	Fiscal Year 2024 Adopted Operating Budget	Fiscal Year 2024 Amended Operating Budget
REVENUES SPECIAL ASSESSMENTS - SERVICE CHARGES		
Operations & Maintenance Assmts-Tax Roll	536,576.70	504,382.10
Operations & Maintenance Assmits-Off Roll	524,443.30	556,637.90
TOTAL SPECIAL ASSESSMENTS - SERVICE CHARGES	\$1,061,020.00	\$1,061,020.00
INTEREST EARNINGS		
nterest Earnings	0.00	0.00
FOTAL INTEREST EARNINGS	\$0.00	\$0.00
Aisc Revenue		
Other Misc. Revenue	\$0.00	\$0.00
TOTAL REVENUES	\$1,061,020.00	\$1,061,020.00
EXPENDITURES	+-,,	+-,,
LEGISLATIVE		
Supervisor Fees	12,000.00	12,000.00
OTAL LEGISLATIVE	\$12,000.00	\$12,000.00
FINANCIAL & ADMINISTRATIVE		
District Manager	54,075.00	54,075.00
District Engineer Dissemination Agent	5,000.00 9,000.00	5,000.00 9,000.00
rustees Fees	11,000.00	11,000.00
Accounting Services	9,270.00	9,270.00
Auditing Services	5,000.00	5,000.00
Postage, Phone, Faxes, Copies	300.00	300.00
Public Officials Insurance	2,800.00	2,800.00
Legal Advertising	2,000.00	2,000.00
Bank Fees	150.00	150.00
Dues, Licenses & Fees	175.00	175.00
Office Supplies	250.00	250.00
Nebsite Administration	1,500.00	1,500.00
ADA Website Compliance	4,000.00	4,000.00
FOTAL FINANCIAL & ADMINISTRATIVE LEGAL COUNSEL	\$104,520.00	\$104,520.00
District Counsel	12,000.00	12,000.00
FOTAL LEGAL COUNSEL	\$12,000.00	\$12,000.00
ELECTRIC UTILITY SERVICES		
Electric Utility Services	160,000.00	160,000.00
FOTAL ELECTRIC UTILITY SERVICES	\$160,000.00	\$160,000.00
WATER-SEWER COMBINATION SERVICES		
Nater Utility Services	9,000.00	9,000.00
TOTAL WATER-SEWER COMBINATION SERVICES	\$9,000.00	\$9,000.00
OTHER PHYSICAL ENVIRONMENT Vaterway Management System	38,000.00	38,000.00
Field Manager	0.00	0.00
General Liability & Property Casualty Insurance	22,000.00	22,000.00
Seneral Elability a Property Cabaalty Institutes		==,000.00
Feneral Operating	2,500.00	2.500.00
	2,500.00 340,000.00	2,500.00 340,000.00
andscape Maintenance	2,500.00 340,000.00 14,000.00	
.andscape Maintenance Miscellaneous Repairs & Maintenance	340,000.00	340,000.00
andscape Maintenance Miscellaneous Repairs & Maintenance Hardscape Maintenance	340,000.00 14,000.00	340,000.00 14,000.00
andscape Maintenance Miscellaneous Repairs & Maintenance Hardscape Maintenance Plant Replacement Program rrigation Maintenance	340,000.00 14,000.00 14,000.00	340,000.00 14,000.00 14,000.00
Landscape Maintenance Miscellaneous Repairs & Maintenance Hardscape Maintenance Plant Replacement Program rrigation Maintenance FOTAL OTHER PHYSICAL ENVIRONMENT	340,000.00 14,000.00 14,000.00 10,000.00	340,000.00 14,000.00 14,000.00 10,000.00
Landscape Maintenance Miscellaneous Repairs & Maintenance Aardscape Maintenance Plant Replacement Program rrigation Maintenance FOTAL OTHER PHYSICAL ENVIRONMENT ROAD & STREET FACILITIES	340,000.00 14,000.00 14,000.00 10,000.00 8,500.00 <b>\$449,000.00</b>	340,000.00 14,000.00 14,000.00 10,000.00 8,500.00 <b>\$449,000.00</b>
andscape Maintenance Miscellaneous Repairs & Maintenance Aardscape Maintenance Plant Replacement Program rrigation Maintenance TOTAL OTHER PHYSICAL ENVIRONMENT ROAD & STREET FACILITIES Sidewalk & Pavement Repairs	340,000.00 14,000.00 10,000.00 8,500.00 \$449,000.00 5,000.00	340,000.00 14,000.00 10,000.00 8,500.00 <b>\$449,000.00</b> 5,000.00
Andscape Maintenance Miscellaneous Repairs & Maintenance Hardscape Maintenance Plant Replacement Program rrigation Maintenance <b>FOTAL OTHER PHYSICAL ENVIRONMENT</b> <b>ROAD &amp; STREET FACILITIES</b> Sidewalk & Pavement Repairs <b>FOTAL ROAD &amp; STREET FACILITIES</b>	340,000.00 14,000.00 14,000.00 10,000.00 8,500.00 <b>\$449,000.00</b>	340,000.00 14,000.00 14,000.00 10,000.00 8,500.00 <b>\$449,000.00</b>
Andscape Maintenance Aiscellaneous Repairs & Maintenance Iardscape Maintenance Plant Replacement Program rrigation Maintenance <b>TOTAL OTHER PHYSICAL ENVIRONMENT</b> <b>ROAD &amp; STREET FACILITIES</b> Bidewalk & Pavement Repairs <b>TOTAL ROAD &amp; STREET FACILITIES</b> PARKS & RECREATION	340,000.00 14,000.00 10,000.00 8,500.00 <b>\$449,000.00</b> 5,000.00 <b>\$5,000.00</b>	340,000.00 14,000.00 10,000.00 8,500.00 <b>\$449,000.00</b> 5,000.00 <b>\$5,000.00</b>
andscape Maintenance Aiscellaneous Repairs & Maintenance Iardscape Maintenance Iant Replacement Program rrigation Maintenance <b>TOTAL OTHER PHYSICAL ENVIRONMENT</b> <b>CODAL STREET FACILITIES</b> Idewalk & Pavement Repairs <b>TOTAL ROAD &amp; STREET FACILITIES</b> <b>ARKS &amp; RECREATION</b> Cabana Maintenance	340,000.00 14,000.00 10,000.00 8,500.00 <b>\$449,000.00</b> 5,000.00 <b>\$5,000.00</b> 5,000.00	340,000.00 14,000.00 10,000.00 8,500.00 <b>\$449,000.00</b> 5,000.00 <b>\$5,000.00</b> 5,000.00
Andscape Maintenance Aiscellaneous Repairs & Maintenance Hardscape Maintenance Plant Replacement Program Trigation Maintenance TOTAL OTHER PHYSICAL ENVIRONMENT COAD & STREET FACILITIES Gidewalk & Pavement Repairs TOTAL ROAD & STREET FACILITIES PARKS & RECREATION Cabana Maintenance Pool Operations & Mainteiance	340,000.00 14,000.00 10,000.00 8,500.00 <b>8449,000.00</b> <b>5,000.00</b> <b>\$5,000.00</b> <b>5,000.00</b> <b>24,500.00</b>	340,000.00 14,000.00 10,000.00 8,500.00 <b>\$449,000.00</b> 5,000.00 <b>\$5,000.00</b> 5,000.00 24,500.00
Andscape Maintenance Miscellaneous Repairs & Maintenance Hardscape Maintenance Plant Replacement Program rrigation Maintenance TOTAL OTHER PHYSICAL ENVIRONMENT COAD & STREET FACILITIES Glowalk & Pavement Repairs TOTAL ROAD & STREET FACILITIES POTAL ROAD & STREET FACILITIES Cabana Maintenance Pool Operations & Mainteiance Recreation Facility Maintenance	340,000.00 14,000.00 10,000.00 8,500.00 <b>\$449,000.00</b> <b>\$5,000.00</b> <b>\$5,000.00</b> <b>\$5,000.00</b> 24,500.00 35,000.00	340,000.00 14,000.00 10,000.00 8,500.00 <b>\$449,000.00</b> 5,000.00 5,000.00 24,500.00 24,500.00
andscape Maintenance Miscellaneous Repairs & Maintenance Hardscape Maintenance Plant Replacement Program rrigation Maintenance <b>COTAL OTHER PHYSICAL ENVIRONMENT</b> <b>ROAD &amp; STREET FACILITIES</b> Bidewalk & Pavement Repairs <b>COTAL ROAD &amp; STREET FACILITIES</b> PARKS & RECREATION Cabana Maintenance Pool Operations & Mainteiance Recreation Facility Maintenance Recreation Equipment Maintenance	340,000.00 14,000.00 10,000.00 8,500.00 <b>8449,000.00</b> <b>5,000.00</b> <b>\$5,000.00</b> <b>5,000.00</b> <b>24,500.00</b>	340,000.00 14,000.00 10,000.00 8,500.00 <b>\$449,000.00</b> 5,000.00 <b>\$5,000.00</b> 5,000.00 24,500.00
Andscape Maintenance Miscellaneous Repairs & Maintenance Hardscape Maintenance Plant Replacement Program rrigation Maintenance TOTAL OTHER PHYSICAL ENVIRONMENT COAD & STREET FACILITIES Sidewalk & Pavement Repairs FOTAL ROAD & STREET FACILITIES COAD & STREET FACILITIES CO	340,000.00 14,000.00 10,000.00 8,500.00 \$449,000.00 \$5,000.00 \$5,000.00 24,500.00 35,000.00 5,000.00	340,000.00 14,000.00 10,000.00 8,500.00 <b>\$449,000.00</b> <b>\$5,000.00</b> <b>\$5,000.00</b> 24,500.00 24,500.00 35,000.00
Andscape Maintenance Miscellaneous Repairs & Maintenance Hardscape Maintenance Plant Replacement Program rrigation Maintenance <b>FOTAL OTHER PHYSICAL ENVIRONMENT ROAD &amp; STREET FACILITIES</b> Sidewalk & Pavement Repairs <b>FOTAL ROAD &amp; STREET FACILITIES</b> PARKS & RECREATION Cabana Maintenance Pool Operations & Maintenance Recreation Facility Maintenance Recreation Equipment Maintenance Security/Staffing <b>FOTAL PARKS &amp; RECREATION</b>	340,000.00 14,000.00 14,000.00 8,500.00 <b>\$449,000.00</b> <b>\$5,000.00</b> <b>\$5,000.00</b> 24,500.00 35,000.00 5,000.00 195,000.00	340,000.00 14,000.00 10,000.00 8,500.00 <b>\$449,000.00</b> <b>\$5,000.00</b> <b>\$5,000.00</b> 24,500.00 35,000.00 5,000.00 195,000.00
Andscape Maintenance Miscellaneous Repairs & Maintenance Hardscape Maintenance Plant Replacement Program rrigation Maintenance TOTAL OTHER PHYSICAL ENVIRONMENT ROAD & STREET FACILITIES Sidewalk & Pavement Repairs TOTAL ROAD & STREET FACILITIES PARKS & RECREATION Cabana Maintenance Pool Operations & Mainteiance Recreation Facility Maintenance Security/Staffing TOTAL PARKS & RECREATION CAPITAL IMPROVEMENTS Capital Improvements	340,000.00 14,000.00 14,000.00 8,500.00 <b>\$449,000.00</b> <b>\$5,000.00</b> <b>\$5,000.00</b> <b>\$5,000.00</b> 24,500.00 35,000.00 195,000.00 <b>\$264,500.00</b> <b>0.00</b>	340,000.00 14,000.00 10,000.00 8,500.00 \$449,000.00 \$5,000.00 \$5,000.00 24,500.00 24,500.00 35,000.00 5,000.00 \$264,500.00 \$264,500.00
General Operating Landscape Maintenance Miscellaneous Repairs & Maintenance Hardscape Maintenance Plant Replacement Program Irrigation Maintenance FOTAL OTHER PHYSICAL ENVIRONMENT ROAD & STREET FACILITIES Sidewalk & Pavement Repairs FOTAL ROAD & STREET FACILITIES PARKS & RECREATION Cabana Maintenance Pool Operations & Mainteiance Recreation Facility Maintenance Recreation Facility Maintenance Recreation Facility Maintenance Security/Staffing FOTAL PARKS & RECREATION CAPITAL IMPROVEMENTS Capital Improvements FOTAL CAPITAL IMPROVEMENTS	340,000.00 14,000.00 14,000.00 8,500.00 <b>\$449,000.00</b> <b>\$5,000.00</b> <b>\$5,000.00</b> 24,500.00 35,000.00 35,000.00 195,000.00	340,000.00 14,000.00 10,000.00 8,500.00 <b>\$449,000.00</b> <b>\$5,000.00</b> <b>\$5,000.00</b> 24,500.00 24,500.00 35,000.00 5,000.00 5,000.00 <b>\$264,500.00</b>
Andscape Maintenance Miscellaneous Repairs & Maintenance Hardscape Maintenance Plant Replacement Program ringation Maintenance COTAL OTHER PHYSICAL ENVIRONMENT ROAD & STREET FACILITIES Sidewalk & Pavement Repairs COTAL ROAD & STREET FACILITIES PARKS & RECREATION Cabana Maintenance Cool Operations & Mainteiance Recreation Facility Maintenance Recreation Equipment Maintenance Recreation Equipment Maintenance Security/Staffing COTAL PARKS & RECREATION CAPITAL IMPROVEMENTS COTAL CAPITAL IMPROVEMENTS RESERVES	340,000.00 14,000.00 14,000.00 10,000.00 8,500.00 <b>\$449,000.00</b> <b>\$5,000.00</b> <b>\$5,000.00</b> 24,500.00 24,500.00 35,000.00 195,000.00 <b>\$264,500.00</b> <b>\$264,500.00</b> <b>\$0.00</b>	340,000.00 14,000.00 14,000.00 8,500.00 <b>\$449,000.00</b> <b>\$5,000.00</b> <b>\$5,000.00</b> 24,500.00 24,500.00 35,000.00 195,000.00 <b>\$264,500.00</b> <b>\$264,500.00</b> <b>\$264,500.00</b> <b>\$0.00</b>
Andscape Maintenance Miscellaneous Repairs & Maintenance Hardscape Maintenance Plant Replacement Program rrigation Maintenance COTAL OTHER PHYSICAL ENVIRONMENT COTAL OTHER PHYSICAL ENVIRONMENT COTAL COAD & STREET FACILITIES Sidewalk & Pavement Repairs COTAL ROAD & STREET FACILITIES PARKS & RECREATION Cabana Maintenance Pool Operations & Mainteiance Recreation Facility Maintenance Recreation Equipment Maintenance Recreation Equipment Maintenance Security/Staffing COTAL PARKS & RECREATION CAPITAL IMPROVEMENTS Capital Improvements COTAL CAPITAL IMPROVEMENTS RESERVES Capital Reserves	340,000.00 14,000.00 14,000.00 10,000.00 8,500.00 \$449,000.00 \$5,000.00 \$5,000.00 24,500.00 35,000.00 35,000.00 195,000.00 \$264,500.00 \$0.00 \$0.00 \$0.00	340,000.00 14,000.00 14,000.00 8,500.00 <b>\$449,000.00</b> <b>\$5,000.00</b> <b>\$5,000.00</b> <b>\$5,000.00</b> 35,000.00 35,000.00 195,000.00 <b>\$264,500.00</b> <b>\$264,500.00</b> <b>\$0.00</b> <b>\$0.00</b>
Andscape Maintenance Miscellaneous Repairs & Maintenance Hardscape Maintenance Plant Replacement Program Irrigation Maintenance TOTAL OTHER PHYSICAL ENVIRONMENT ROAD & STREET FACILITIES Sidewalk & Pavement Repairs TOTAL ROAD & STREET FACILITIES PARKS & RECREATION Cabana Maintenance Pool Operations & Mainteiance Recreation Facility Maintenance Recreation Facility Maintenance Recreation Equipment Maintenance Security/Staffing TOTAL PARKS & RECREATION CAPITAL IMPROVEMENTS COTAL CAPITAL IMPROVEMENTS	340,000.00 14,000.00 14,000.00 10,000.00 8,500.00 <b>\$449,000.00</b> <b>\$5,000.00</b> <b>\$5,000.00</b> 24,500.00 24,500.00 35,000.00 195,000.00 <b>\$264,500.00</b> <b>\$264,500.00</b> <b>\$0.00</b>	340,000.00 14,000.00 14,000.00 8,500.00 <b>\$449,000.00</b> <b>\$5,000.00</b> <b>\$5,000.00</b> 24,500.00 24,500.00 35,000.00 195,000.00 <b>\$264,500.00</b> <b>\$264,500.00</b> <b>\$264,500.00</b> <b>\$0.00</b>

### FISCAL YEAR 2024 AMENDED ANNUAL OPERATING BUDGET

## **7**A



## Memorandum

April 19, 2024

TO:Grand Oaks Board of SupervisorsFROM:Bob KoncarSUBJECT:Board Action and Discussion Items

### **District Managers Report:**

• Tab 1: Discussion/Action Concerning Cord Grass Planting for Ponds 15 and 16 in Summer Bay:

**Background:** These ponds are difficult to maintain and have to be mowed by hand. In order to facilitate the maintaining of these ponds, the Board previously suggested that we plant cord grass that did not need to be mowed for both ponds. The funds for this activity are not budgeted. Because it takes so long to mow these ponds by hand it takes away from other landscape activities at Grand Oaks.

- Tab 2: **Discuss of FY 25 Budget:(See Attached):** The draft FY 25 budget is attached. There will also be a summary page for the Budget workshop that will be distributed under separate cover.
- Tab 3: Security proposals: Due to the continuing vandalism being experienced in the community, we have obtained proposals for providing weekend security in the community. (See Attached)
  - **Pryme Security:** \$30 an hour for unarmed and \$35 an hour for armed patrols.
  - Proteus Security: \$28.50 an hour @16 hours a week for a weekly total of \$456.00.
  - Fast Guard: \$39 an hour, one unarmed guard to patrol on Saturday and Sunday from 11:00 am to 7:00 pm (8 hours a day). \$624 weekly.
- Tab 4: **Pool fencing proposal:** In order to keep nonresidents (without key cards) accessing the pool area, we need to add additional fencing around the two existing gates. We are working on proposals for this fix and should have a quote ready for the meeting on the 26<sup>th</sup>.
- Tab 5: Key Card Access for Pool Bathrooms: Discussion on adding key card access to the bathrooms at the pool. We have continued to experience significant vandalism at the pool bathrooms. We are seeking cost proposals to accomplish this and should have them ready for the meeting on the 26<sup>th</sup>.

## **7B.** Security Proposals

## **7Bi.** Pryme Security

# Proposal



Guard, Protection, and Investigation Services



Page 02

## **Table of Contents**

(7)	<u>Confidential</u> <u>Acknowledgement</u>	 3
(7)	<u>Client Information</u>	 4
(	Scope of Service	 5
	<u>Times of Service</u>	 6
	<u>Quote</u>	 7
	<u>Contract</u>	 8-13
	<u>About Us</u>	 14
	<u>What to Expect</u>	 15
	<u>Equipment &amp;</u> <u>Uniforms</u>	 16
	<u>Technology &amp;</u> Accountability	 17
<b>(\mathbf{R}</b> )	<u>Contact Us</u>	 18

<u>Pryme Security</u> License #B3200109 Page 03

## Confidential Acknowledgement

This document, together with any file attached thereto, is intended exclusively for its recipient(s). It may contain confidential information. If you are not the recipient of this message, we hereby notify you that any use, reproduction, or dissemination of this message and any file attached thereto is strictly prohibited.

 If you have received this accidentally, in printed form or otherwise, please return to: PRYME SECURITY
 4830 WEST KENNEDY BOULEVARD
 SUITE 600
 TAMPA FL 33609

For a copy of our license from the Florida Security Licensing Division, click this link.



Page 04

## **Client Information**

$\bigcirc$	Company Name:
Ŕ	Client Name:
Ç	Phone:
$\square$	Email:
0	Address:

## **Billing Information**

${\mathbb Q}$	Contact:
C	Phone:
$\square$	Email:

Address:

## **Operations Information**

- ♥ Onsite Point of Contact:
- O Location of Service:

Pryme Security License #B3200109

Page 05

## Scope of Service

Type of Officer Requested:	Armed	Unarmed
Number of Officers/per shift:		
Total # Days of Service:		
> Start Date of Service:		
End Date of Service:		

## **Details**:



Agenda Page 88

Page 06

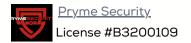
Pryme Security License #B3200109

## **Times of Service**

Day of the Week	Start Time	End Time	Total Hours
Monday			
Tuesday			
Wednesday			
Thursday			
Friday			
Saturday			
Sunday			

TOTAL HOURS PER WEEK	
TOTAL OFFICERS PER SHIFT	
ADJUSTED TOTAL PER WEEK	

Page 07



## Quote





Ś.

Ś.



Hourly Rate

\*HOLIDAYS: New Year's Day, Martin Luther King Jr Day, President's Day, Memorial Day, Independence Day, Labor Day, Thanksgiving Day, Christmas Day.) Billing rates for additional equipment and extraordinary coverage (i.e. strike coverage, executive protection, etc.) shall be as agreed upon in writing by the parties. Increases due to changes in federal, state, or local laws or taxes (e.g., wage and labor laws, FICA, and federal and state withholding taxes) or events beyond the control of the parties will be passed directly through to the Client.





TO BE PAID BEFORE THE COMMENCEMENT OF SERVICES WILL CREDIT THE FIRST INVOICE ALL APPLICABLE SALES AND USE TAXES SHALL BE ADDED TO EACH INVOICE.



ACH

CHECK

\*\*\*A 10% fee will be assessed on all unpaid invoices that have matured (7) days past the agreed-upon due date. Most payments are due upon receipt.\*\*\*

Agenda Page 90

Page 08

Pryme Security License #B3200109

## Contract

### PLEASE READ CAREFULLY.

## THE TERMS AND CONDITIONS OF THIS DOCUMENT ARE BINDING ON THE PARTIES TO THIS AGREEMENT.

### **Terms and Conditions**

1. In consideration of the mutual covenants between the parties contained herein and intending to be legally bound hereby, Pryme Security agrees, pursuant to the request of the Client, to furnish security services as described within this contract under 'Scope of Services' listed on page 1. Any adjustments to this shall be requested by the Client before the coverage begins or during the term and an addendum added as an addition to this contract.

2. Pryme Security will bill the Client regularly on Mondays with invoices payable, without offset, upon receipt. Any dispute or claim regarding the amount of an invoice or the underlying services rendered must be sent in writing by the Client to Pryme Security within seven (7) days from the invoice date, setting forth the nature of the dispute and including all supporting documentation, or it shall for all purposes be deemed waived by the Client. Client agrees to pay all collection and attorney fees and costs that Pryme Security may incur in the collection of any invoice(s) not paid pursuant to the terms of this paragraph. For purposes of this paragraph, time is of the essence. **Contact operations@prymesecurity.com for billing inquiries**.

3. Except as provided in this agreement, Client agrees that it will not employ directly or indirectly any person who has been employed by Pryme Security within one hundred eighty (180) days following the last day on which Pryme Security employed such person. Any breach of this provision shall result in a payment by the Client to Pryme Security of Two Thousand Dollars for each employee so employed.

Agenda Page 91

Page 09

Pryme Security License #B3200109

4. The security officers furnished by Pryme Security shall perform such services as agreed upon in writing and signed by Pryme Security and the Client. If the Client alters any instructions or directions given by Pryme Security to any security officers or if the Client assumes any supervision of the security officers, the Client shall be solely liable for any and all consequences thereof and agrees to indemnify, defend and hold harmless Pryme Security from and against any and all losses, claims, expenses or damages arising from or relating to the actions or omissions of such security officers.

5. Any and all property, equipment, supplies, and materials furnished by Pryme Security hereunder and placed at or on any of the sites described on the reverse side of this Agreement shall remain the property of Pryme Security, and Pryme Security shall at all times during and after the term of this Agreement have the sole and exclusive right to install, maintain, replace and remove such property, equipment, supplies and materials.

6. CONTRACTOR AGREES THAT THE SERVICES FURNISHED UNDER THIS AGREEMENT SHALL BE IN CONFORMITY WITH PRACTICES WHICH ARE GENERALLY CURRENT IN THE SECURITY INDUSTRY, THE PARTIES AGREE THAT Pryme Security DOES NOT REPRESENT AND CAN NOT WARRANT THAT THE SERVICES FURNISHED WILL PREVENT OR MINIMIZE THE LIKELIHOOD OF LOSS. Pryme Security' RESPONSIBILITY IS SOLELY LIMITED TO PROVIDING PHYSICAL SECURITY SERVICES AND Pryme Security HAS NOT BEEN ENGAGED AS A CONSULTANT OR OTHERWISE TO PROVIDE AN ASSESSMENT OF SECURITY NEEDS AT THE SITE(S) COVERED. CONTRACTOR'S SERVICES SHALL NOT GIVE RISE TO OR CONFER ANY RIGHTS ON ANY THIRD PARTY, AND CLIENT AGREES TO INDEMNIFY, DEFEND, AND HOLD HARMLESS Pryme Security AGAINST ANY CLAIMS BY THIRD PARTIES. Pryme Security AGREES TO INDEMNIFY CUSTOMER FOR ALL DAMAGES TO CLIENT'S PROPERTY CAUSED BY THE SOLE NEGLIGENT ACTS OF Pryme Security EMPLOYEES WHILE PERFORMING AGREED UPON DUTIES.

Page 10

### Pryme Security License #B3200109

7. It is understood and agreed that Pryme Security's sole responsibility is to observe and report and to the extent possible protect the Client's property. In that regard, Pryme Security shall be liable for damage or loss of Client property only to the extent caused by the direct negligent acts of Pryme Security's employees while performing agreed-upon duties. Notwithstanding anything to the contrary herein, Pryme Security shall not be liable for any loss resulting from a criminal act of any party (including Pryme Security's employees) notwithstanding the negligence of Pryme Security or any third party. In the event Client seeks any modification of this section, the parties shall enter a separate written agreement containing such terms and conditions as may be mutually agreeable to Pryme Security and Client.

8. Notwithstanding anything contrary herein Pryme Security shall not be liable to Client for any (i) injury (including death) to any person arising from a slip, trip, or fall while on or near the premises of Client. It is expressly understood and agreed that Pryme Security is not responsible for performing ANY maintenance services including but not limited to building upkeep, snow removal, garbage or debris removal, and water removal. It is further understood and agreed that Pryme Security is not required or requested to report any maintenance needs or failures to clients.

9. In the event Pryme Security employees are requested or required to use Client vehicles in the performance of their duties, such vehicles shall be fully insured by the Client and Client assumes any and all liability for any injury to person or damage to property resulting from the use of Client vehicles.

10. Pryme Security represents that it will maintain workers' compensation insurance as required by the State of Florida which shall insure to the benefit of all Pryme Security personnel provided hereunder; comprehensive general liability or professional liability insurance, with minimum limits of \$1,000,000 per occurrence for bodily injury, personal injury, accidental death, and property damage; automobile liability insurance.

\$1,000,000 for injuries including accidental death to any person and subject to the same limit for each person for any one accident involving two or more persons; All general liability, automobile liability, or umbrella liability insurance can be provided in a document as well as having our client listed as an Additionally Insured

Agenda Page 93

Page 11

Pryme Security License #B3200109

11. It is agreed upon by both parties that this Agreement shall be in full force and effect for the one requested time frame from the date hereof and shall renew for like periods unless either party terminates this Agreement on the anniversary date by delivering 24-hour notice prior written notice to the other party; provided, however, that in the event of the occurrence of a strike, lockout, other labor trouble or an emergency (the "Emergency") at any of the sites at which Pryme Security personnel will be performing services hereunder, the Client shall promptly meet with Pryme Security to evaluate the scope, extent and costs of any additional security services which may be required as a result of the Emergency. If the Client and Pryme Security cannot reach an agreement on the provision of additional security services during the Emergency, and Pryme Security in its sole judgment determines that the Emergency poses a threat to the safety of Pryme Security personnel, Pryme Security may, upon forty-eight (48) hours written notice to the Client, remove its personnel from any and all of the sites at which Pryme Security is providing services hereunder and terminate this Agreement, in whole or in part, without any liability.

12. Method of payment for invoices and payable date; we will accept both ACH and check payments for invoices that are sent and we do not charge a late fee for check delivery unless it exceeds 15 days past due, you may be susceptible to an additional fee for late payment. We require that invoices be payable upon receipt unless otherwise stated in this contract so **if the payment terms are other than payable upon receipt**, **please notate here**:

13. Notwithstanding anything to the contrary herein, Pryme Security may terminate this agreement at any time after forty-eight (48) hours prior written notice to Client due to Client's failure to pay any monies due hereunder, or if at any time during the term of this Agreement, there shall be filed by or against Client in any court, pursuant to any statute, a petition in Bankruptcy, insolvency, reorganization, or the appointment of a receiver to receive all or a portion of the Client's property. In such an event Client agrees to pay, as liquidated damages, a sum equal to the amount for services rendered by Pryme Security during the thirty-day period immediately preceding the notice provided in this paragraph.

Agenda Page 94

Page 12

Pryme Security License #B3200109

14. Pryme Security is an Equal Opportunity Employer and does not discriminate in the hiring, promotion, or enforcement of its policies and procedures based on race, color, creed, sex, age, marital status, or national origin, and complies with all known pertinent laws, Executive Orders and regulations. All such discrimination is unlawful and Pryme Security agrees during the term of the agreement that Pryme Security will strictly adhere to this policy in its employment practices and provision of services. Pryme Security shall comply with, and all activities under this agreement shall be subject to, all applicable federal, State of Florida, and local laws and regulations, as now existing and as may be amended or modified.

15. This Agreement supersedes any and all prior and other Agreements, oral or written, between Pryme Security and Client, and represents the entire Agreement between the parties. No other agreement or representations, oral or written, have been made by Pryme Security. Any alteration, modification, or amendment of this Agreement must be in writing containing the signature of an authorized representative of each party.

16. It is agreed by and between the Client and Pryme Security that if any terms or provisions of this Agreement shall be determined to be invalid or illegal, all the remaining terms and provisions shall remain in full force and effect.



Pryme Security License #B3200109 Agenda Page 95

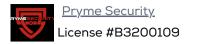
Page 13

17. Client hereby consents to the exclusive jurisdiction of any state or federal court located within the State of Florida, and irrevocably agrees that all actions or proceedings arising out of or relating to this agreement shall be litigated in such courts. Client accepts for and itself generally and unconditionally, the jurisdiction of the aforesaid courts and waives any defense of forum non conveniens, and irrevocably agrees to be bound by any judgment rendered thereby in connection with this Agreement. Client agrees to be bound to accept service served by certified mail, return receipt requested, mailed to the address indicated below or the Client's last known address, if different, such service being hereby acknowledged by Client to be effective and binding service in every respect. Nothing herein shall affect the right-to-serve process in any other manner permitted by law.

18. Pryme Security License # B3200109

Client Name:	PS Name:
Signature:	Signature:
Date:	Date:
We look forward to being your Security	y provider.
Derek Ringley Pryme Security, Chief Executive Officer Florida Office: (813) 540-2430 operations@prymesecurity.com Florida Licensing Division # B 3200109	
2024	

Agenda Page 96



Page 14



PRYME Security of Florida was formed to provide the businesses and residents of Florida a new alternative in Guard, Protection, and Investigation Services.

Our team's goal is to provide you 100% satisfaction.

Our primary clients are comprised of private schools, Home Owner's Associations, home builders, retail and industrial facilities, bars and restaurants, and correctional facilities. We offer armed or unarmed licensed officers based on the client's current security needs.

Our services are customizable, and budget conscious.

Page 15





- 1 Clean-cut Appearance
- 2 Exceptional Work Ethic
- 3) Punctual & Reliable
- 4) Friendly but Firm Attitude
- 5 Honest & Trustworthy
- 6 Passed Background Check
- 7 First Aid / CPR / AED Trained

- Able to stand for long periods w/o a break
- Able to pass random drug & alcohol testing
- - No vaping or smoking
- (7)
- No use of vulgar language
- No discussions with your staff or residents regarding politics, religion, or off-color conversations.
- No confidential discussions relating to direct security issues with persons other than management staff or owners.

Preference is given to Prior Law Enforcement, Military, or extensive high-

threat security.

Page 16



## **Equipment & Uniforms**



## Patrol Vehicles

We will plan to allocate a Security Vehicle On-site. The vehicle will have emergency lights, our company logo, emergency equipment, and more, and will provide a strong deterrent. If a dedicated vehicle is not in place, officers will have lights, vehicle security magnets, etc. on their vehicles.

#### 

The photo is of Security Officer Katherine W.

She is in our classic Class-A Uniform.

Other options include a Hi-Visibility Yellow and Black shirt.

Pryme Security License #B3200109

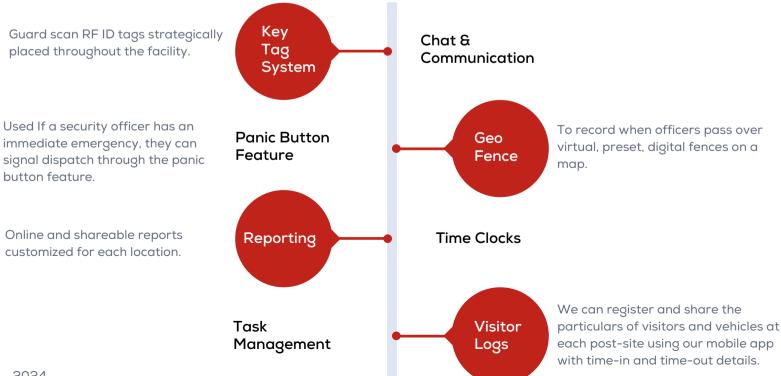
Page 17

## Technology and Accountability

## GuardsPro Mobile App



With our Guard App, guards can easily submit reports using the report template, which will provide you with the information that you want. We can also create mobile patrols, automated guard tours, and distribute shifts to enable our security guards to provide optimal security service for you.





# Thank you



## **Contact US:**

Derek Ringley Pryme Security, Chief Executive Officer Florida Office: (813) 540-2430 operations@prymesecurity.com prymesecurity.com Florida Licensing Division # B 3200109



Agenda Page 101

## **7Bii.**Proteus Protective Services

## PROPOSAL FOR SAFETY AND SECURITY SERVICES PARTNERSHIP BETWEEN PROTEUS PROTECTIVE SERVICES AND YOUR PROPERTY





### **PROPOSAL FOR SECURITY SERVICES**

### ABOUT PROTEUS PROTECTIVE SERVICES

Proteus Protective Services (PPS) was founded in September of 2022 by Sean Saunders and John Jaeger who wanted to change the professional standard of private security. A collective 45 years in the public safety and security industry, Sean and John wanted to bring a professional and proactive security agency to the industry.

The agency was founded in Jacksonville, Florida on the principles of taking care of its two most important assets, *it's officers* and *its clients*. As a local security agency, we strive to take care of our local community members and meet their safety and security needs.

We believe our business model of providing high quality professional security officers, all of whom are either prior law enforcement, prior military or have extensive security experience—with a combined commitment to customer service—sets us above the rest.

### **OUR MANAGEMENT TEAM**

**John Jaeger (Chief)** is a 35-year public safety and security professional. Chief Jaeger currently serves as the General Manager and Chief of Service, handling all day-to-day aspects of the business operations of PPS and its parent company, Northeast Protection Agency.

**Sean P. Saunders (Deputy Chief of Operations)** is a 15-year public safety and security professional. Saunders started his public safety career as an EMT and Firefighter in Maine and New Hampshire. Moving to the City of Boston, Saunders worked in the City of Boston as an EMT, Paramedic, Tactical EMS provider and finally as a law enforcement professional before moving into the private sector in 2015. Saunders has served as an EMS Operations Supervisor, Patrol Supervisor, Operations Manager, Director of Operations, Chief of Service and recently served as the Chief Operating Officer for a previous security agency. Sean Saunders is a graduate of the FBI National Academy with a focus on Homeland Security, Domestic Terrorism and was the 2016 Honor Graduate of the CONTOMS Academy for Tactical EMS Providers.



### SCOPE & PHILOSOPHY

Unlike other large security agencies, our company made the determination to specifically specialize in a specific types of security services. Our agency specializes in security for the following type of clients:

Apartment Communities	HOA's and CDD's
Condominium Associations and Properties	Property Management Groups
Educational Facilities	Extended Stay Hotels / Motels

Proteus Protective Services uses a three-tiered system to support day-to-day operations within the agency. Our agency has the following departments:

- 1. <u>Field Services</u>: This division is responsible for all static accounts. Static accounts are those in which a security officer is physically on the property for an agreed amount period of time dedicated to that site specifically.
- 2. <u>Patrol Services</u>: This division is responsible for all patrol accounts. Patrol accounts are those in which our patrol division, comprising of our professionally marked patrol vehicles, constantly move about a specified patrol sector, providing a visual deterrent to those wishing to commit crimes as well as providing rapid response to issues that may arise.
- **3.** <u>Support Services</u>: This division is responsible for supporting all accounts and other divisions. The Support Services team is the primary division responsible for visiting all accounts on a regular basis to ensure that the officers and team members assigned have the tools and equipment to do their jobs to the PPS standard.

Our business philosophy involves properly screening, hiring, and training a superior team of officers to be able to provide our clients with a superior solution for their safety and security needs. This involves training on a regular basis to stay proficient in security procedures and tactics as well as the ever-changing State Statues.

#### **OFFICER TRAINING**

All of our officers hold a minimum of a state required "D" unarmed security license, "G" armed security firearms license (for armed officers), certification on handcuffing, baton, pepper spray and tasers (if they choose to carry this device). On client properties, we randomly send off duty managers and non-employees to test the security of the property in cooperation with property management. Our customized safety and security plans allow our clients to be involved with security procedures ensuring they are adequately protected.



Our in-house training program allows for officers to be trained on the tools they will carry as well as additional continuing education on legal subjects such as the ever-changing State Statues and *Use of Force* requirements by security officers. As part of the hiring process for all officers and managers, we use the following process:

- Initial Application and Interview
- Criminal and Sex Offender Background Check (Repeated every 8-12 months)
- Drug Testing (We test for all substances)
- Secondary Interview and Licensure Review
- Complete On-Boarding and FTO Schedule

Once on-boarded, the employees spend 6-months on probation during which they are evaluated on multiple different aspects of the job. Following this probationary period, officers are afforded to attend several other training courses provided both in-house and by a 3<sup>rd</sup> party vendor, *Critical Awareness*. These include but are not limited to:

Non-Lethal Taser Certification	CPR/AED/First Aid
OC "Pepper" Certification	Baton Certification
Officer Development	Supervisor Development

Proteus Protective Services uses the professional software application *Therms* (<u>www.therms.io</u>) for all of its reporting needs (both in the office and in our vehicles. Reports are electronic and are distributed to clients every day between 11am and 1pm. The software is capable of the following:

Daily Activity Reports	Incident Reporting
Parking Violation Notices	Parking Permits
NFC CODE SCANS	Records Searches
Community Rule Violations	Suspicious Persons Notices
Field Interviews	Records Management
Scantrons	Guard Tour Reports
GPS Location Tracking	Supervisor Requests

In addition to these services, we can customize call types, building checks, scantron locations, incident types and many more options to accommodate your needs.

To maintain a strong and steady workforce, our agency provides our officers with the best equipment, training, and homelife / schedule possible while meeting our obligation to our clients. Owing to this, PPS's rates are slightly higher than those of the large national companies. At the end of the day, we like to provide our officers with a paycheck that are satisfied with—as satisfied employees make motivated and great employees.



We strive to be the *SUPERIOR* solution to our client's safety and security needs working hand in hand with all of our client management teams to ensure that our agency is providing the best level of service possible. At the end of the day, it's about being a true partner—not just having a client/vendor relationship.

On behalf of Proteus Protective Services, we thank you for your interest in our services. We look forward to hearing back from you soon and answering any questions you may have. It is our aim to partner with you and provide you with the most superior solution to your security needs.

If you have any questions or concerns about this proposal, you may contact me directly at <u>ssaunders@proteusprotective.com</u> I can also be reached directly at 480-797-6791.

Thank you,

Sean P. Saunders, Deputy Chief

Proteus Protective Services | Page 5



## Your Quote

### Services Requested:

• 16 Hours Per Week Static Security

### **Cost Proposal:**

Proteus Protective Services will provide Professional Security Officers at an agreed upon billed rate per hour per officer plus applicable state and federal sales taxes.

### Static:

1 Officer x 16 Hours per week x \$28.50 per hour = \$456.00 per week plus state and local sales taxes.

Included in all of these services are the additional items below:

- 24/7 Dispatch Center Access
- 24/7 Access to Management
- 24/7 Complimentary Emergency Response (Patrol, Jacksonville ONLY)
- 24/7 Major Incident Response and Mitigation
- Daily PDF reporting at 11am daily with pictures and timestamps

Proteus Protective Services also charges a 5% per month flat *Support Services Fee*. This fee covers equipment, normal insurance requirements, reporting, technology systems etc.

There are NO OTHER costs to the client.



## Photos of Our Agency Vehicles and Officers





### At the Start in 2022



Proteus Protective Services | Page 7

# **7Biii.** Fast Guard Security Service



# Estimate # EST-911524

#### Fast Guard Service World Wide

844-254-8273 https://fastguardservice.com/ 925 S 21 AVE HOLLYWOOD,Florida,33020

### Bill To

Inframark 1055 Turnbull Creek Road St Augustine 32092 FL United States

Service Address 1055 Turnbull Creek Road St Augustine 32092 FL

Estimate Date : 03.26.2024 Expiry Date : 04.09.2024

#	Item & Description	Duration	Count	Hourly Rate	Number of guards	Hours per day	Amount
1	1 unarmed guard	Daily	2	\$39.00	1	8.00	624.00
	Start Date TBD - weekends						
	Saturday and Sunday						
	11am - 7pm						
	(8hr shift)						
	Duties:						
	Guard will patrol residential						
	property to ensure no vandalism.						
	Site Location:						
	1055 Turnbull Creek Road						
	St Augsutine, FL 32092						
Items in Total 8.00					Sub	Total	624.00

Total	691.05\$
3.5% credit card fee	23.37
Florida (7%)	43.68
Total Taxable Amount	624.00
Sub Total	624.00

#### Notes

\*\*\*\*\*Deviation or changes from the scope of work outlined above may result in additional charges\*\*\*\*\*. Estimate does not secure services, Please call or email (info@fastguardservice.com) if you would like to move forward. FEEL FREE TO CONTACT US AT 844.254.8273

- \*\* There is 3.5% fee for credit card payments. This fee is equivalent to what we pay to accept credit cards.
- \*\* Please note that there is no fee for using a debit card.

We are committed to continuing to offer the convenience of credit and debit card acceptance. For the reason, we have decided to use a new, fully-compliant solution to pass on the cost of credit card acceptance to customers who may elect to use this form of payment. The 3.5% fee is equivalent to what we pay to accept credit cards. -Please note that there is no fee for using a debit card. We will begin using the new card acceptance solution. We look forward to serving you, and we welcome any questions you may have. - FGS has a minimum of 6 hour for Service Nationwide. Except for the State of Florida (4 Hour Minimum). All of our Services are billed in advance before service is rendered via Credit Card or Debit Card. REFUNDS take up to 7-10 business days. A full Refund will be given for no show; a credit will be issued if a date or time is changed or canceled by the client.

#### **Terms & Conditions**

\*\*\*\*\*Deviation or changes from the scope of work outlined above may result in additional charges\*\*\*\*\*.

- FGS has a minimum of 6 hours per shift per guard for Service Nationwide, Except for the State of Florida (4 Hour Minimum shift per guard). All of our Services are billed in advance before service is rendered via Credit Card or Debit Card. REFUND time frame is 7 - 10 business days.

- The following Federal Holidays are billed at time and a half: New Years

Day, Memorial Day, Independence Day, Labor Day, Veterans Day, Thanksgivings Day, & Christmas Day

# **7**C



# **Quarterly Compliance Audit Report**

# **Grand Oaks**

Date: March 2024 - 1st Quarter Prepared for: Sandra Demarco Developer: Inframark Insurance agency:



**Preparer:** Jason Morgan - *Campus Suite Compliance ADA Website Accessibility and Florida F.S. 189.069 Requirements* 

lorgn



# **Table of Contents**

# **Compliance Audit**

Overview	2
Compliance Criteria	2
ADA Accessibility	2
Florida Statute Compliance	3
Audit Process	3

# Audit results

ADA Website Accessibility Requirements	4
Florida F.S. 189.069 Requirements	5

# Helpful information:

Accessibility overview	6
ADA Compliance Categories	7
Web Accessibility Glossary	11

# **Compliance Audit Overview**

The Community Website Compliance Audit (CWCA) consists of a thorough assessment of Florida Community Development District (CDD) websites to assure that specified district information is available and fully accessible. Florida Statute Chapter 189.069 states that effective October, 2015, every CDD in the state is required to maintain a fully compliant website for reporting certain information and documents for public access.

The CWCA is a reporting system comprised of quarterly audits and an annual summary audit to meet full disclosure as required by Florida law. These audits are designed to assure that CDDs satisfy all compliance requirements stipulated in Chapter 189.069.

# **Compliance Criteria**

The CWCA focuses on the two primary areas – website accessibility as defined by U.S. federal laws, and the 16-point criteria enumerated in <u>Florida Statute Chapter</u> <u>189.069</u>.



# **ADA Website Accessibility**

Several federal statutes (American Disabilities Act, Sec. 504 and 508 of the Rehabilitation Act of 1973) require public institutions to ensure they are not discriminating against individuals on the basis of a person's disability. Community websites are required to conform to web content accessibility guidelines – <u>WCAG 2.1</u>, which is the international standard established to keep websites barrier-free and the recognized standard for ADA-compliance.



# Florida Statute Compliance

Pursuant to F.S. <u>189.069</u>, every CDD is required to maintain a dedicated website to serve as an official reporting mechanism covering, at minimum, 16 criteria. The information required to report and have fully accessible spans: establishment charter or ordinance, fiscal year audit, budget, meeting agendas and minutes and more. For a complete list of statute requirements, see page 3.

# **Audit Process**

The Community Website Compliance Audit covers all CDD web pages and linked PDFs.\* Following the <u>WCAG 2.1</u> levels A, AA, and AAA for web content accessibility, a comprehensive scan encompassing 312 tests is conducted for every page. In addition, a human inspection is conducted to assure factors such as navigation and color contrasts meet web accessibility standards. See page 4 for complete accessibility grading criteria.

In addition to full ADA-compliance, the audit includes a 16-point checklist directly corresponding with the criteria set forth in Florida Statute Chapter 189.069. See page 5 for the complete compliance criteria checklist.

\* **NOTE**: Because many CDD websites have links to PDFs that contain information required by law (meeting agendas, minutes, budgets, miscellaneous and ad hoc documents, etc.), audits include an examination of all associated PDFs. **PDF remediation** and ongoing auditing is critical to maintaining compliance.



### **Accessibility Grading Criteria**

Passed	Description
Passed	Website errors* 0 WCAG 2.1 errors appear on website pages causing issues**
Passed	<b>Keyboard navigation</b> The ability to navigate website without using a mouse
Passed	Website accessibility policy A published policy and a vehicle to submit issues and resolve issues
Passed	<b>Color contrast</b> Colors provide enough contrast between elements
Passed	Video captioning Closed-captioning and detailed descriptions
Passed	<b>PDF accessibility</b> Formatting PDFs including embedded images and non-text elements
Passed	<b>Site map</b> Alternate methods of navigating the website

\*Errors represent less than 5% of the page count are considered passing

\*\*Error reporting details are available in your Campus Suite Website Accessibility dashboard



## **Compliance Criteria**

Passed	Description
Passed	Full Name and primary contact specified
Passed	Public Purpose
Passed	Governing body Information
Passed	Fiscal Year
Passed	Full Charter (Ordinance and Establishment) Information
Passed	CDD Complete Contact Information
Passed	District Boundary map
Passed	Listing of taxes, fees, assessments imposed by CDD
Passed	Link to Florida Commission on Ethics
Passed	District Budgets (Last two years)
Passed	Complete Financial Audit Report
Passed	Listing of Board Meetings
N/A	Public Facilities Report, if applicable
Passed	Link to Financial Services
Х	Meeting Agendas for the past year, and 1 week prior to next

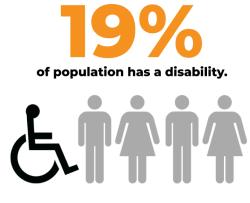
# **Accessibility overview**

### Everyone deserves equal access.

With nearly 1-in-5 Americans having some sort of disability – visual, hearing, motor, cognitive – there are literally millions of reasons why websites should be fully accessible and compliant with all state and federal laws. Web accessibility not only keeps board members on the right side of the law, but enables the entire community to access all your web content. The very principles that drive accessible website design are also good for those without disabilities.

# The legal and right thing to do

Several federal statutes (American Disabilities Act, Sec. 504 and 508 of the Rehabilitation Act of 1973) require public institutions to ensure they are not discriminating against individuals on the basis of a person's disability. Community websites are required to conform to web content accessibility guidelines, WCAG 2.1, the international standard established to keep websites barrier-free. Plain and simple, any content on your website must be accessible to everyone.



Sight, hearing, physical, cognitive.



# **ADA Compliance Categories**

Most of the problems that occur on a website fall in one or several of the following categories.



## **Contrast and colors**

Some people have vision disabilities that hinder picking up contrasts, and some are color blind, so there needs to be a distinguishable contrast between text and background colors. This goes for buttons, links, text on images – everything. Consideration to contrast and color choice is also important for extreme lighting conditions.

Contract checker: <a href="http://webaim.org/resources/contrastchecker">http://webaim.org/resources/contrastchecker</a>



# Using semantics to format your HTML pages

When web page codes are clearly described in easy-to-understand terms, it enables broader sharing across all browsers and apps. This 'friendlier' language not only helps all the users, but developers who are striving to make content more universal on more devices.

$\square$	Θ
$\Box$	Θ

### Text alternatives for non-text content

Written replacements for images, audio and video should provide all the same descriptors that the non-text content conveys. Besides helping with searching, clear, concise word choice can make vivid non-text content for the disabled.

Helpful article: <u>http://webaim.org/techniques/alttext</u>



## Ability to navigate with the keyboard

Not everyone can use a mouse. Blind people with many with motor disabilities have to use a keyboard to make their way around a website. Users need to be able to interact fully with your website by navigating using the tab, arrows and return keys only. A "skip navigation" option is also required. Consider using <u>WAI-ARIA</u> for improved accessibility, and properly highlight the links as you use the tab key to make sections.

Helpful article: <u>www.nngroup.com/articles/keyboard-accessibility</u> Helpful article: <u>http://webaim.org/techniques/skipnav</u>



# Easy to navigate and find information

Finding relevant content via search and easy navigation is a universal need. Alt text, heading structure, page titles, descriptive link text (no 'click here' please) are just some ways to help everyone find what they're searching for. You must also provide multiple ways to navigate such as a search and a site map.

Helpful article: <u>http://webaim.org/techniques/sitetools/</u>

### **Properly formatting tables**

Tables are hard for screen readers to decipher. Users need to be able to navigate through a table one cell at a time. In addition to the table itself needing a caption, row and column headers need to be labeled and data correctly associated with the right header.

Helpful article: <u>http://webaim.org/techniques/tables/data</u>



## Making PDFs accessible

PDF files must be tagged properly to be accessible, and unfortunately many are not. Images and other non-text elements within that PDF also need to be ADA-compliant. Creating anew is one thing; converting old PDFs – called PDF remediation – takes time.

Helpful articles: http://webaim.org/techniques/acrobat/acrobat



### Making videos accessible

Simply adding a transcript isn't enough. Videos require closed captioning and detailed descriptions (e.g., who's on-screen, where they are, what they're doing, even facial expressions) to be fully accessible and ADA compliant.

Helpful article: <u>http://webaim.org/techniques/captions</u>



### Making forms accessible

Forms are common tools for gathering info and interacting. From logging in to registration, they can be challenging if not designed to be web-accessible. How it's laid out, use of labels, size of clickable areas and other aspects need to be considered.

Helpful article: <u>http://webaim.org/techniques/forms</u>



### **Alternate versions**

Attempts to be fully accessible sometimes fall short, and in those cases, alternate versions of key pages must be created. That is, it is sometimes not feasible (legally, technically) to modify some content. These are the 'exceptions', but still must be accommodated.



### **Feedback for users**

To be fully interactive, your site needs to be able to provide an easy way for users to submit feedback on any website issues. Clarity is key for both any confirmation or error feedback that occurs while engaging the page.



### **Other related requirements**

### No flashing

Blinking and flashing are not only bothersome, but can be disorienting and even dangerous for many users. Seizures can even be triggered by flashing, so avoid using any flashing or flickering content.

#### **Timers**

Timed connections can create difficulties for the disabled. They may not even know a timer is in effect, it may create stress. In some cases (e.g., purchasing items), a timer is required, but for most school content, avoid using them.

#### Fly-out menus

Menus that fly out or down when an item is clicked are helpful to dig deeper into the site's content, but they need to be available via keyboard navigation, and not immediately snap back when those using a mouse move from the clickable area.

#### No pop-ups

Pop-up windows present a range of obstacles for many disabled users, so it's best to avoid using them altogether. If you must, be sure to alert the user that a pop-up is about to be launched.

# Web Accessibility Glossary

Assistive technology	Hardware and software for disabled people that enable them to perform tasks they otherwise would not be able to perform (eg., a screen reader)
WCAG 2.0	Evolving web design guidelines established by the W3C that specify how to accommodate web access for the disabled
504	Section of the Rehabilitation Act of 1973 that protects civil liberties and guarantees certain rights of disabled people
508	An amendment to the Rehabilitation Act that eliminates barriers in information technology for the disabled
ADA	American with Disabilities Act (1990)
Screen reader	Software technology that transforms the on-screen text into an audible voice. Includes tools for navigating/accessing web pages.
Website accessibility	Making your website fully accessible for people of all abilities
W3C	World Wide Web Consortium – the international body that develops standards for using the web

# 7**D**.



April 17, 2024

Grand Oaks Community Development District Attn: Sandra Demarco, Recording Manager c/o Inframark 210 N University Drive, Ste. 702 Coral Springs, FL 33071

Dear Ms. Demarco:

In response to your request regarding Section 190.006(3)(a)(2)(d), Florida Statutes, the following information is applicable for:

#### Grand Oaks CDD

629 registered voters in St. Johns County

This number is based on the streets within the legal description on file with this office as of April 15, 2024.

Please contact us if we may be of further assistance.

Sincerely,

Vicky C. Oakes Supervisor of Elections

VO/db