

**MINUTES OF MEETING  
GRAND OAKS  
COMMUNITY DEVELOPMENT DISTRICT**

The meeting of the Board of Supervisors of the Grand Oaks Community Development District was held on Thursday, February 22, 2024 at 2:00 p.m. at the Grand Oaks Amenity Center, 1055 Turnbull Creek Road, St. Augustine, Florida.

Present and constituting a quorum were:

Keith Hyatt	Chairperson
Dennis Smith	Vice Chairperson
Marc Harris	Assistant Secretary
Linda Cruz	Assistant Secretary

Also present were:

Bob Koncar	District Manager
Jonathon Johnson	District Counsel
William E. Schaefer II	District Engineer
Rebekah Scroggins	Property Manager
Residents	

*The following is a summary of the discussions and actions taken.*

**FIRST ORDER OF BUSINESS** **Call to Order/Roll Call**  
Mr. Koncar called the meeting to order, and a quorum was established.

**SECOND ORDER OF BUSINESS** **District Follow-ups**  
There being none, the next order of business followed.

**THIRD ORDER OF BUSINESS** **Public Comments**  
The following items were presented:

- The option of grass as opposed to reseeding was discussed.
- Moving benches, to the area near the Amenity Center.
- The fire risk behind upland buffer areas.
- Contact the landscaping company regarding the lack of sprinklers near the entrance sign to The Groves.
- Ms. McNally expressed concerns over non-residents using the area amenities. She also discussed Grand Oaks stickers.
- Trails community is no on the sign at the entrance.

**FOURTH ORDER OF BUSINESS** **New Business**  
There being none, the next order of business followed.

**FIFTH ORDER OF BUSINESS**

**Action Items**

There being none, the next order of business followed.

**SIXTH ORDER OF BUSINESS**

**Consent Agenda**

- A. Approval of Minutes of the January 25, 2024 Meeting**
- B. Consideration of Operations and Maintenance Expenditures January 2024**
- C. Acceptance of the Financials and Approval of the Check Register for January 2024**

On MOTION by Mr. Smith seconded by Mr. Harris, with all in favor, the Consent Agenda was approved.

**SEVENTH ORDER OF BUSINESS**

**Manager’s Report**

**A. Memo Regarding Board Seats and Future Events**

- Ms. Julia Smith submitted a letter of resignation from the Board.

On MOTION by Mr. Hyatt seconded by Mr. Harris, with all in favor, Ms. Smith's resignation was accepted.

On MOTION by Mr. Hyatt seconded by Mr. Harris, with all in favor, Mr. Marc Harris was appointed to the unexpired term previously held by Ms. Smith and Seat #3 was declared vacant.

**C. Consideration of Resolution 2024-01, Confirming St. John's County SOE to conduct the 2024 General Election**

On MOTION by Mr. Hyatt seconded by Mr. Smith, with all in favor, Resolution 2024-01, Confirming St. Johns County Supervisor of Elections to conduct the 2024 General Election, was adopted.

On MOTION by Mr. Hyatt seconded by Mr. Smith, with all in favor, Ms. Linda Cruz was appointed to Seat #3.

**EIGHTH ORDER OF BUSINESS**

**Attorney’s Report**

There being no report, the next item followed.

**NINTH ORDER OF BUSINESS**

**Engineer’s Report**

There being none, the next order of business followed.

**TENTH ORDER OF BUSINESS**

**Additional Items**

There being none, the next order of business followed.

**ELEVENTH ORDER OF BUSINESS**

**Supervisors’ Requests or Comments**

There being none, the next order of business followed.

**TWELFTH ORDER OF BUSINESS**

**Adjournment**

There being no further business, the meeting was adjourned.



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Bob Koncar  
District Manager



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Keith Hyatt  
Chairperson